

Indian Institute of Spices Research
P.B. NO 1701, Marikunnu PO, Calicut – 673 012.

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CIRCULAR

I am hereby directed to inform that the reception counter of our institute will serve as a single window facility for facilitating receipt of applications and fees under the RTI act. The information is also being placed on our website (www.iisr.org).

This is issued with the approval of the Director

(R. Dinesh)
Sr. Scientist & PIO

Copy:

1. Director, IISR for information.
2. Dr M. Anandaraj, PC (AICRP on Spices) & Vigilance Officer.
3. All Heads of Divisions, IISR, Calicut.
4. Dr M. N. Venugopal, Head, CRC, Appangala .
5. Mr S. M. Chettiar, APIO, IISR, Calicut.
6. Dr Santhosh J. Eapen, I/c Bioinformatics for placing the information on our website.
7. AAO, IISR, Calicut to ensure that a staff is always present at the reception counter during office hours.
8. AFACO, IISR, Calicut.
9. Dr D. Prasath, APIO to ensure that such a facility is set up at CRC, Appangala.
10. Dr. T. K. Jacob, APIO to ensure that such a facility is set up at KVK, Peruvannamuzhi.