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INDIAN INSTITUTE OF SPICES RESEARCH
(Indian Council of Agricultural Research)
Marikunnu P.O., Calicut - 673 012, Kerala

No. 9/95-Estt.

Dated 17-05-2005.

CIRCULAR

It has come to the notice of the Director that in spite of repeated instructions, staff members are not exercising economy in the use of stationery materials and director has expressed his concern and displeasure on this. Undoubtedly the wastage of stationery materials and other resources put strain on our financial positions. Besides, being an unhealthy practice, it is emphasized once again and reiterated that all members of staff may exercise extreme care in economizing the use of stationery and other materials.


(A.P. Sankaran)
Asst. Admn. Officer

Distribution to:

1. All Head of Divisions/Sections at IISR, Calicut
2. The Asst. Fin. & Accts. Officer, IISR, Calicut.
3. The Scientist in Charge, IISR Calicut/Peruvannamuzhi.
4. The Head, CRC, Appangala. *For, [Signature]*

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