

## INDIAN INSTITUTE OF SPICES RESEARCH

(Indian Council of Agricultural Research)

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F.4(NATP)/05-Audit

16-6-05

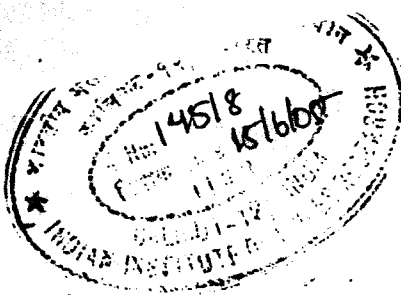
### CIRCULAR

It has been informed by the Director (Fin) ICAR that the NATP audit for the years 04-05 and 05-06, will be conducted at this Institute from 22-6-05 to 24-06-05. A copy of letter F.No.3(416)/2004-05/NATP/Audit/Fin dated 15-6-05 received from The Director (Fin.) ICAR along with instructions of the Director is enclosed herewith for strict compliance of the concerned.

KN Kurup  
Head Division of Social  
Science & General Administration

Display in LAN

12/06



**URGENT**

Tel : 25843788  
Fax : 25842535



भारतीय कृषि अनुसंधान परिषद्  
**INDIAN COUNCIL OF AGRICULTURAL RESEARCH**



राष्ट्रीय कृषि तकनीकी परियोजना  
National Agricultural Technology Project  
परियोजना कार्यान्वयन इकाई/Project Implementation Unit  
Krishi Anusandhan Bhavan-II, Pusa, New Delhi-110 012

F.No. 3(416)/2004-05/NATP/Audit/Fin

Dated: 15.06.2005

To

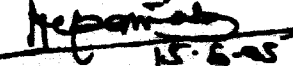
The Director,  
Indian Institute of Spices Research  
Calicut

Subject: Audit of NATP for the years 2004-05 & 2005-06 - reg.

Sir,

It is to inform you that Bangalore Branch of the Principal Director of Audit (Scientific Departments) will conduct NATP audit of your institute for the years 2004-05 and 2005-06 from 22.06.2005 to 24.06.2005. It is therefore, requested that all paid vouchers and related documents / records may be kept ready and made available to the audit party. The Audit Memos/queries may also kindly be attended to/settled on priority to avoid audit para(s)/disallowance of expenditure. The replies of the audit para(s) for expenditure disallowed by the auditors for re-imburement in the previous years if any, may also please be kept ready and compliance shown to audit. You are also requested to extend full cooperation to the audit party in conducting the audit smoothly.

Yours faithfully

  
(H.C. Pathak)  
Director (Fin)

*Wk (Monday) to Friday*

*AFACD*

*D No on in account / Admn. Section*

*Should avail leave except*

*only if NATP should*

*P.L. AAO 1/2 (Cash)*