

Proceedings of the Monthly Scientist Meeting held on 5-01-2005

The monthly scientist meeting was commenced at 3.30pm in the ATIC Hall with the chairmanship of Director Dr. V A Parthasarathy. The following scientists were present.

Dr. M. Anadaraj	Dr. R. Dinesh
Dr. K.N. Kurup	Dr. B. Sasikumar
Dr. B. Champakam	Dr. John Zachariah
Mr. K.V. Saji	Dr. Jhonson K George
Dr. NK Leela	Dr. K.S. Krishnamoorthy
Dr. M.S Madan	Dr. Santhosh J Eapen
Dr. P. Rajeev	Dr. T.E Sheeja
Dr. V. Sreenivasan	Dr. A. Ishwara Bhat
Dr. K. Kandiannan	Dr. K.S Krishnamoorthy
Dr. K. N. Shiva	Dr. R. Ramakrishnan Nair
Dr. A Kumar	DR. Nirmal Babu
Dr. C.K Thankamani	
Dr. R. Suseela Bhai	
Mr. K. M. A Koya	
Mr.P A Mathew	
Dr. T. Jacob	

The main item under discussion was regarding the expenditure to be met from the limited fund available with the institute.

Director wanted the scientists to cut down the expenditure to the maximum possible by taking care in reducing the consumption of electricity, stationeries etc. He requested the scientist to use only one each of -80 and -40 Deep Freezer to reduce the power consumption. The A/C's in all the rooms should be switched off for one hour from 1-2 pm .

(Action: All scientists)

The upgraded version of package of practice of spices crops should be made ready for printing by 12th January 2005 (Action: Dr. P. Rajeev)

Vanilla folder for diseases may be printed Malayalam also (Action: Dr. Suseela Bhai & Dr T Jacob)

Monthly expenditure statement of the various externally funded projects may be prepared and it should be checked by concerned PI's

(Action: DR. K N Kurup & PI's)

Director gave the deadline for submission of various reports as specified below.

RAC is scheduled to be held from 10th-15th April 2005, Research highlights should be prepared and to be released during RAC

RPF's and ACR's should be furnished by 15th April. (Action: All scientists)

Mega project leaders should collect the reports by 25th April and it should be given to PMT by 10th May and to be printed by 1st July (Action: Mega project leaders & scientists).

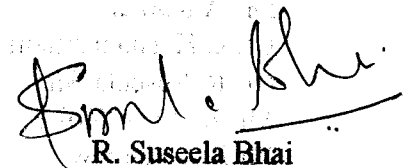
A meeting should be convened with Spices Board officials to discuss the various research projects on vanilla in order avoid duplication of work as recommended by the previous RAC (Action: Dr. B. Krishnamoorthy & R.R Nair)

It is also made strict that the titles of all the registers to be made in bilingual and all officers should have the working knowledge in Hindi (Action: All scientists)

The meeting came to an end by 4.30 pm.

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Sr. Scientist & Secretary (Study circle)