



भाकृअनुप- भारतीय मसाला फसल अनुसंधान संस्थान
ICAR-INDIAN INSTITUTE OF SPICES RESEARCH
(भारतीय कृषि अनुसंधान परिषद Indian Council of Agricultural Research)



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कोषिकोड Kozhikode -673 012, केरल Kerala, भारत India
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F.No.1/26/2019-Estt.

Dated: 10th June 2020.

To

The Directors of ICAR Institutes/Project Director/NRCs/ATARI
National Bureaux.

Sub: Filling up of a vacant post of Assistant Finance & Accounts Officer (Unreserved
Category) under promotion/permanent absorption basis at ICAR-IISR, Kozhikode.

Sir/Madam,

It is proposed to fill up a vacant post of Assistant Finance & Accounts Officer at this Institute under promotion/permanent absorption basis from the eligible candidates working in ICAR Institutes/Headquarter. The particulars of the post and eligibility are as given below:

Name of the post	No. of Post	Pay Band + Grade Pay	Eligibility
Assistant Finance & Accounts Officer	01 (one) Unreserved	Level-7 under 7 th CPC (Pre revised PB-2 Rs.9300-34800 +GP 4,600/-)	By promotion of Junior Accounts Officer in Level 6 of 7 th CPC(Pay Band -2 Rs.9300-34800 + Grade Pay of Rs.4200) with three years of regular service in the grade from other Institutes/Headquarters of the Council on permanent absorption basis. Failing above, by promotion of Assistants having rendered 5 years of continuous and regular service in the grade in level 6 of 7 th CPC (Pay Band -2 Rs.9300-34800 + Grade Pay of Rs. 4200) and have qualified ICAR Audit and Accounts Exam conducted by the ICAR. Failing above, by promotion of Assistant having rendered three years of service in the Grade of Pay Band-2, Rs.9300-34800 + Grade pay of Rs.4200 in the level 6 under 7 th CPC and have qualified ICAR A&A Examination conducted by ICAR or Junior Accounts Officer in the grade pay of Pay Band -2 Rs.9300-34800 + Grade pay of Rs.4200 in the level 6 under 7 th CPC with two years of regular service, and having undergone successfully a two months training Programme at National Institute of Financial Management (NIFM), Faridabad and having qualified the

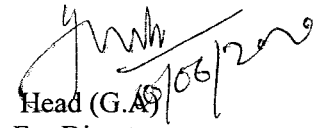
			examination based on the training, to be conducted by NIFM. Such training will be imparted only to those eligible candidates who are willing to be transferred from their present place of posting on an All India basis.
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The eligible and willing applicants may send their candidature through proper channel to this Institute by **31-07-2020** positively. Though the posts to be filled are under unreserved category, applicants from SC/ST category can also apply.

It is requested that the above vacancy may be circulated among the eligible and desirous candidates working at your Institute/Establishment. The application of only such candidates who can be relieved immediately in the event of their selection may please be forwarded in the enclosed proforma alongwith duly attested copies of last 5 years CR dossiers.

A certificate to the effect that No Disciplinary/Vigilance Case is pending or being contemplated against the candidate(s) alongwith Integrity Certificate may also be furnished while forwarding the application through proper channel. The application received without CR dossiers and Vigilance/disciplinary clearance and integrity certificate shall not be entertained. The applications should reach this office on or **before 31-07-2020**.

Yours faithfully


Head (G.A.)
For Director

Copy to:

The Deputy Secretary (Admn.), ICAR, Krishi Bhavan, New Delhi-1
The Deputy Secretary(HS), ICAR, Krishi Anusandhan Bhawan II, Pusa, New Delhi-12
ICAR-IISR Website

PROFORMA FOR APPLYING THE POST OF AF & ACO
AT ICAR-INDIAN INSTITUTE OF SPICES RESEARCH, KOZHIKODE, KERALA

1. Name of the Candidate :

2. Name of the ICAR Institute/Units/HQ
Where candidate is working at present :

3. Date of Birth & age :

4. Educational & other qualifications :

5. Date of qualifying ICAR Audit and Accounts
Exam (Please enclose copy of relevant orders) :

6. Present post held on regular basis with
date of appointment :

7. Brief particulars of the service including the present post

Post held	Scale of Pay	Period	Office	Nature of Duties

8. Date of Confirmation/Post held substantively :

9. Whether belong to SC/ST/UR :

10. E mail address/ Any other information/
Particulars relevant to the service of the
Employee:

SIGNATURE OF THE CANDIDATE

Date:

CERTIFICATE BY THE HEAD OF OFFICE

Certified that the particulars furnished above have been verified from the Service Book and found correct. Attested copies of last 5 years Confidential Reports enclosed.

SIGNATURE WITH STAMP OF THE HEAD OF OFFICE