



भाकृअनुप- भारतीय मसाला फसल अनुसंधान संस्थान
ICAR - INDIAN INSTITUTE OF SPICES RESEARCH
(भारतीय कृषि अनुसंधान परिषद Indian Council of Agricultural Research)
पी. बी. संख्या: Post Bag No: 1701, मेरिकुन्नु पोस्ट Marikunnu Post,
कोषिकोड Kozhikode -673 012, केरल Kerala, भारत India



No.F.1-9(95)-Estt.

Dated 21st December 2016

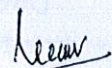
OFFICE ORDER

Consequent on the decision taken in the Policy Committee Meeting held on 05.10.2016, the Director is pleased to order for the following working arrangements in the Administrative and Technical Categories with effect from 02-01-2017.

Sl. No.	Name & Designation	Present posting	New place of posting	Remarks
1	Sri. R N Subramanian Asst. Administrative Officer	Establishment / DDO	Stores & Purchase	
2	Sri. P Sundaran Asst. Administrative Officer	Stores & Purchase	Establishment / DDO	
3	Sri. V C Sunil Assistant	Establishment	Stores & Purchase	
4	Ms. C K Beena Personal Assistant	Establishment	Establishment & Stores	Half day each in Establishment & Stores
5	Sri. V V Sayed Mohammed Assistant	Stores	Establishment	
6	Ms. M Seema Upper Division Clerk	Stores & Bills	Bills	She will also deal with Scheme files and Income Tax etc.
7	Sri. P Rajeev Upper Division Clerk	Stores	Bills (Cashier)	
8	Ms. Shyna Deepesh Stenographer Gr.III	PME	PC Cell	
9	Sri. P T Jayaprakash Lower Division Clerk	Bills (Cashier)	PME	
10	Sri. M K Ravindran Sr. Technical Assistant	ATIC	Farm	
11	Sri. O G Sivadas Technician	Farm	ATIC	

12	Sri. C K Jayakumar Programme Assistant	KVK	Headquarters	His Headquarters will be at Chelavoor till further orders. However, he will continue to be in the Pay roll of KVK. Mr. Jayakumar will attend the work at KVK as and when his services are required, preferably once in a week.
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The Order will come into effect from 02/01/2017. Proper handing over / taking over must be done by the concerned before moving to the new place of posting.


(K V Pillai)

Administrative Officer &
कार्यालय अध्यक्ष Head of Office
भारतीय मसाला फसल अनुसंधान संस्थान
ICAR - Indian Institute of Spices Research
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पिन PIN - 673 012, केरल Kerala, भारत India

Distribution to:

1. All Concerned - (through proper channel)
2. All Head of Divisions
3. Project Coordinator (Spices)
4. Scientist in charge (PME)
5. Scientist in charge (Chelavoor Farm)
6. Finance & Accounts Officer i/c
7. The Head, ICAR - IISR Regional Station, Appangala
8. The Farm Superintendent, Peruvannamuzhi Farm
9. Programme Coordinator, KVK, Peruvannamuzhi
10. PS to Director
11. Estate Officer
12. In Charge (ATIC)
13. AAO (Estt.)
14. AAO (Stores / Works)
15. Display in INTRANET

PABX: 0495-2731410/2731753/2731345 Director's Office: 0495-2730294 Project Coordinator: 0495-2731794, ARIS cell: 0495-2730704. IISR Experimental Farm, Peruvannamuzhi : 0496-2249371. Krishi Vigyan Kendra, Peruvannamuzhi : 0496-2662372, Fax : 0091-495-2731187 Email: mail@spices.res.in Website : www.spices.res.in