

Krishi Vigyan Kendra
(Indian Institute of Spices Research)
Peruvannamuzhi P O, Calicut – 673 528, Kerala

KVK/IISR/51(4)10

Dt.27.3.2010

Proceedings of KVK Review Meeting held on 24.03.2010 at ATIC Hall

The KVK Review Meeting was held on 24.03.10 between 11.30 AM and 12.00 Noon at IISR, Calicut and was chaired by Dr.V.A.Parthasarathy, Director, IISR, Calicut. The Chairman reviewed the actions taken on the decisions of last KVK Review Meeting. Director suggested that one day prior to the review meeting, i/c KVK may finalise the target for next month and also ATR for each technical staff. Director also suggested all Heads of the divisions to see that FLDs and OFTs of their division is well organised by KVK and necessary technical support to be given.

The following items were discussed and decisions taken.

Sl. No.	Decision	Persons identified
1	Mr. S.Kannan, newly appointed Farm Manager of KVK, may be seated in the Farm Office. He may be involved and trained in all the farm activities including maintenance of farm records, stock registers etc.	SIC (Farm)/FS/ Programme Coordinator i/c (KVK)
2	Issue of Soil Health cards to farmers of Ward 1, Chakkittapara panchayath may be taken up during RAC meeting scheduled on 9 th April 2010.	Mr.K.M.Prakash, SMS (Agronomy) / Ms.Nazia Sherif, Programme Assistant (Lab Technician), KVK
3	Possibility of launching of KVK website in Malayalam during RAC meeting scheduled on 9 th April 2010 may be explored in consultation with Dr.Santhosh J Eapen, Senior Scientist, IISR.	Mr.C.K.Jayakumar, Programme Assistant (Computer), KVK
4	Available planting materials in KVK may be supplied to ATIC for sale.	Mr.P.S.Manoj, SMS (Horticulture), KVK
5	Farm machinery such as weed cutter, snowball tender coconut machine etc. may be procured in KVK in a phased manner.	Programme Coordinator i/c (KVK)

This is issued with the approval of Director.

(Programme Coordinator i/c)
KVK, Peruvannamuzhi