

28.03.2015

INDIAN INSTITUTE OF SPICES RESEARCH

Experimental Farm, Peruvannamuzhi

Proceedings of FAC 27.03.2015

The FAC meeting was held in ATIC hall at 11.AM on 27.03.2015. The meeting was chaired by Dr. M. Anandaraj, Director. Heads of Divisions, Scientists, Administrative & Accounts Officers and Technical Officers of IISR, Peruvannamuzhi and KVK have attended the meeting.

S. No.	ITEM	DECISIONS	PERSONS IDENTIFIED
1.	Extending water supply line to the boiler of BPD unit.	The work may be completed within the stipulated period. Dead line may strictly be followed.	Dr. E Jayasree/ AO/Works.
2.	Mist irrigation in Organic pepper plots(I&II)	The filters may be cleaned regularly to avoid clogging. The purchase of spare filters may be done if required.	Dr. Srinivasan/ FS/AO
3.	Electric Fencing on trail basis	May be extended to the vulnerable areas where ever necessary.	TO (F)/STO/FS
4.	Purchase of cow dung	Purchase may be completed at the earliest.	FS/AO/Purchase committee.
5.	Swacha Bharat Abhiyan& Renewable bio/solar Energy	The achievements on this item may be reported to the Head of office every month.	FS /Dr. Jayasree/TO(F)/STO/PME
6.	Taking beds for Ginger and Turmeric 2015-16	Work may be started immediately after getting sufficient rains.	FS/STO/TO
7.	Planting Pepper	Planting black pepper in the plot above IPDS nursery may be done immediately after getting sufficient rains.	FS/STO/ Dr. C.K. Thankamani/ Dr. K.Kandyannan
8.	Planting trees along the Avenues	Tree spice plants like Garcinia may be planted along the avenue.	To/STO/FS
9.	Planting pepper on Columns in Block A	Pepper may be planted on perforated bricks columns in block A (Office side hillock. Peg marking @ 2X2 Meter spacing may be started.	To/STO/FS
10.	Recording of unserviceable items.	After approving the disposal of un serviceable items by the committee constituted by the Director ,the details of such items which is to be removed from the stock register may be reported to the AAO stores to record and delete from the asset register maintained at the HQ.	FS/TO Farm

Submitted to the Director for Kind approval

Farm Superintendent
Secretary, FAC