

Dated: 26.09.2012

INDIAN INSTITUTE OF SPICES RESEARCH

Experimental Farm, Peruvannamuzhi

Proceedings of FAC 25.09.2012

The FAC meeting was held at Jubilee hall, at 11.00 AM. The meeting was chaired by Dr. M. Anandaraj, Director. In his general remarks the Director has pointed out the timely planting of crops especially ginger and turmeric. In case of any doubt on any farm operation due to bad weather or other circumstances, F.S will discuss the matter with Director then and there and follow instructions without delay and perceived fear is to be avoided. The meeting was attended by scientists, Administrative & Accounts officers and KVK staff. The action taken report of previous FAC and new agenda were presented. Following decisions were taken.

SL. NO.	ITEM	DECISIONS	PERSONS IDENTIFIED
1.	Lease deed of farm.	F.S will contact CCF Kannur and obtain the copy of letters sent to CCF (Social Forestry) Thiruvananthapuram to proceed further in the matter. Copies of the letters to be handed over to Dr SJ Eapen.	F.S/ K.V. Saji./SJ Eapen
2.	Development of old CSP plot.	Control measures to be taken against nematodes. Planting of healthy rooted cuttings to be adopted. SMS (Agronomist) KVK will prepare an estimate for fertigation cum drip irrigation immediately and submit the proposal. Proposal for fencing of the plot also may be prepared and sent. Nematologists will visit the newly planted field looked after by KVK and advise.	TO/F.S/ SMS (Agronomist) KVK/ Mr.Kannan/SJ Eapen
3.	Seed production of ginger & turmeric.	Feasibility of mechanization and fertigation for seed production will be explored. PI Seed Project will give a proposal with all details.	K.Kandiannan
4.	Work forecast up to 31-3-2013.	The scientists may submit in detail the various farm operations that are to be carried out up to 31-3-2012, labour required etc. to their respective HD's for forwarding it to the Director. This will be discussed during the next FAC. The HDs will identify a scientist in the Division to make a presentation on the requirement. Planning for all the operations for the year 2013-14 should be initiated by January 2013.	All Heads of Divisions/all Scientists/F.S /SIC
5.	Repair of old pipe line.	An estimate with details of pipes accessories etc. for repair using Oriplast/HDPE pipes, for the distribution lines from the main tank to various plots under Master plan Phase I to be prepared immediately and submitted to the FDC, Peruvannamuzhi for action. . The FS has to convene a meeting of FDC and send the proceeding to Director.	F.S/Sadashivan/TO/ SIC/H.D.Crop.Produc tion
6.	Repair and renovation of nursery sheds	Work approved. Proposal may be submitted.	Dr.K.V.Saji /FS
7.	Stock of planting materials	The FS will be the custodian of planting material stock. He will get the maintenance by making proper entries by instructing the concerned Tech staff attached to planting material production. He will verify the stock and stock registers and report mortalities as and when it occurs.	Technical Assistants concerned/FS/SIC

Issued with approval of Director.

Farm Superintendent