



भाकृअनुप- भारतीय मसाला फसल अनुसंधान संस्थान
ICAR - INDIAN INSTITUTE OF SPICES RESEARCH
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OFFICE ORDER

Consequent on the decision taken in the Policy Committee Meeting held on 5th November 2016, the Competent Authority has fixed the rate for photocopying @ Rs.1/- per page, for personal purpose. The facility will be available in the ATIC. One of the Photocopiers available in the Library will be shifted to ATIC for the purpose. The ATIC Manager / Technical Assistant in ATIC shall make necessary arrangements viz., photocopying, collecting money, keeping the records including meter reading, depositing the money with the Cashier on daily basis etc. with the help of contract worker in ATIC.

This issues with the approval of Director.


(K V Pillai)

Administrative Officer

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1. Scientist in charge Library / Chief Technical Officer (Library)
2. ATIC Manager / Sr. Technical Assistant, ATIC
3. ✓ Mr. K Jayarajan - with a request to upload the Office Order in the Intranet