

**INDIAN INSTITUTE OF SPICES RESEARCH**

(Indian Council of Agricultural Research  
Marikunnu P.O., Kozhikode-673012.

No.F.6/1/2012-Estt.

Dated 22-03-2012

**CIRCULAR**

All Scientists, at Chelavoor/Peruvannamuzhi/Appangala are requested to furnish their Annual Assessment Report for the year 2011-2012 in the prescribed proforma, duly downloaded from the IISR Intranet, within the scheduled time (by 15<sup>th</sup> April 2012), through proper channel for reporting/reviewing etc. The Reporting Officer may submit the report to the Reviewing Authority before 7<sup>th</sup> May 2012 and the Reviewing Officer may submit the report to the Accepting Authority before 23<sup>rd</sup> May 2012. The dates mentioned above may please be strictly adhered to.



(C. Venugopalan)  
Asst. Administrative Officer

**Distribution to:**

1. Project Coordinator(Spices)
2. All Heads of Divisions, IISR, Chelavoor
3. The Scientist incharge, IISR Farm, Peruvannamuzhi
4. The Head, IISR CRC, Appangala
5. Programme Coordinator, KVK, Peruvannamuzhi
6. BioInformatics (for display in intranet)
7. Guard file.