

**Krishi Vigyan Kendra  
(Indian Institute of Spices Research)  
Peruvannamuzhi P O, Kozhikode – 673 528, Kerala**

KVK/IISR/51(4)10

Dt.15.12.12

**Proceedings of KVK review meeting held on 30.11.12 at Silver Jubilee Hall, IISR,  
Kozhikode**

The KVK Review meeting was held on 30.11.2012 at IISR, Kozhikode and was chaired by Dr. M. Anandaraj, Director, IISR, Kozhikode. The chairman appreciated the staff of KVK for achieving Best KVK Award in the Zone VIII and reviewed the actions taken on the decisions of last KVK Review meeting. The programmes undertaken during November 2012 and proposed to be undertaken during December 2012 were also presented and discussed.

The following items were discussed and decisions taken:

<b>Sl.No.</b>	<b>Decisions</b>	<b>Persons identified</b>
1.	Enhancement of KVK imprest amount from Rs. 9000/- to Rs.15000/-. The possibility of enhancement cannot be considered at present. However, the house advised to increase the frequency of submission of imprest for quick recoupment.	Dr. K.K. Aiswariya, SMS, KVK
2.	One truck load of cow dung may be transported to IISR, Calicut as soon as the shed is dismantled. Transport will be arranged by Farm section Chelavur.	Dr. S. Shanmugavel, SMS, KVK & Sri. V. Sivaraman, Technical Officer, IISR Farm, Chelavoor, Scientist –In-charge, Chelavoor Farm, Mr. S. Kannan, Farm Manager, KVK
3.	Possibility of engaging one more contract labour for the maintenance of demonstration units. The new proposals may be submitted after the completion of the validity period of present contract.	Dr. P.S. Manoj, Sri. K.M. Prakash & Mr. S. Kannan, Farm Manager, KVK

This is issued with the approval of the Director.

(Programme Coordinator)