

INDIAN INSTITUTE OF SPICES RESEARCH

(Indian Council of Agricultural Research)

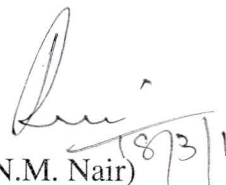
Marikunnu P.O., Calicut – 673 012.

No. F. 9(76)/11-Estt.

Dated : 18.03.2011

**CIRCULAR**

All Scientists, at Chelavoor/Peruvannamuzhi/Appangala are requested to furnish their Annual Assessment Reports for the year 2010 – 2011 in the prescribed proforma, duly downloaded from the IISR Intranet, within the scheduled time ( by 15<sup>th</sup> April 2011), through proper channel for reporting/reviewing etc. The Reporting Officer may submit the report to the Reviewing Authority before 7<sup>th</sup> May 2011 and the Reviewing Officer may submit the report to the Accepting Authority before 23<sup>rd</sup> May 2011. The dates mentioned above may please be strictly adhered to.

  
( P.N.M. Nair) 18/3/11

Administrative Officer  
for Director

Distribution to:

1. Project Coordinator (Spices)
2. All Heads of Divisions, IISR, Chelavoor
3. The Head, IISR Farm, Peruvannamuzhi
4. The Head, IISR, CRC, Appangala
5. Training Organizer in Charge, KVK, Peruvannamuzhi
- ✓ 6. BioInformatics (for display in intranet)
7. Guard file

*may be displayed in website*

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*18/3/11*