

**ICAR-Indian Institute of Spices Research  
Kozhikode-673012, Kerala**

**Proceedings of the First meeting of X Institute Joint Staff Council**

The IX meeting of the IX Institute Joint Staff Council was held on 19 December 2016 at 02:30 PM, at ICAR-Indian Institute of Spices Research, Kozhikode under the Chairmanship of Dr Nirmal Babu, Director, ICAR-IISR.


The following members were present:

Official side		Staff side	
1.	Dr Lijo Thomas, Secretary	6.	Mr. V V Sayed Mohammed, Secretary
2.	Dr Muhammed Faisal Peeran-	7.	Mr CK Jayakumar
3.	Dr. C K Thankamani	8.	Mr. R N Subramanian
4.	Mr KG Jegadeesan	9.	Mr CV Ravindran
5.	Mr KV Pillai	10.	Mr B K Poovappa

Secretary (Official side) welcomed the Chairman and all members of the X IJSC. The Chairman in his opening remarks also welcomed the members of the X IJSC and reviewed the action taken report on the previous proceedings. The following items were discussed:

S. No	Item	Decisions taken
1.	To identify a suitable office space for IJSC	Mr. R N Subramanian and Mr V V Sayed Muhammed shall identify a suitable office space in consultation with Director.
2.	Non availability of Swamy's news magazine among staff members	An additional subscription shall be made for Swamy's news by the office.
3.	Difficulty in verification of service books maintained at IISR headquarters for staff posted at Experimental farm and KVK, Peruvannamuzhi.	Administrative Officer shall make necessary arrangements for facilitating verification of service books at experimental farm and KVK at appropriate intervals.

The meeting came to an end with vote of thanks by Mr. V V Sayed Mohammed, Secretary (Staff side)

  
(Lijo Thomas)  
Secretary

22/12/16.