

INDIAN INSTITUTE OF SPICES RESEARCH

Chelavoor

Proceedings of FAC 31.08.2016

The FAC meeting was held at ATIC hall at 11.00 AM on 27.07.16. The meeting was chaired by Dr. B.Sasikumar, Director in charge. The action taken report of the previous FAC meeting was presented and approved by the house. New agenda was presented, discussed and following decisions were taken during the meeting

S.N	Item	Decision	Person identified
1	Installation of 1.5 hp, submersible water pumps with accessories.	Work may be completed at the earliest	AAO Stores,AFO & TO Farm
2	Strengthening the side wall of the newly constructed water harvesting structure at B block	A committee may constitute to study the feasibility of storage capacity of water harvesting pond	AAO stores, TO Farm
3	Covered space for fuel storage	Quotation invited on 5.9.16	AAO works, EM, TO Farm, Dr.Hamza
4	Construction of retaining wall in the vulnerable area (20m) 5m height	We have received the reply from encroachers that they have cleared the area for constructing retaining wall.	AO, AAO stores, SIC, EM
5	Installation of Biogas unit to IISR Canteen	Purchase order issued	AAO Stores,EM To Farm
6	coconut harvest at chelavoor farm	Quotation invited on 9.9.16	AAO Stores, EM

7	The leak proofing of Main Laboratory building area where no tress work	Quotation may be invited	AAOWorks, SIC,EM, Dr.Hamza.
8	Plastering and flooring work of ginger & turmeric storage shed	Quotation may be invited	AAO Stores, Dr. Kandiannan & EM
9	Exploring the feasibility of digging bore well inside the existing well (25M) in C block through Ground water Department	Approved. We may sent a letter to Ground water department for inspectin the site	AAO stores, SIC, EM
10	Providing plain cement concrete over the damaged portion in front of S.J Hall and repairing the way leading to NHM Nurseries.	Approved. Proposal may be submitted	AAO Stores, SIC, EM

Kozhikode
7.9.16

K.V.Saji
SIC, Chelavoor Farm, IISR