

INDIAN INSTITUTE OF SPICES RESEARCH

(Indian Council of Agricultural Research
Marikunnu P.O., Kozhikode-673012.

No.F.6/2/2013-Estt.

Dated 16-03-2013

CIRCULAR

All Scientists, at Chelavoor/Peruvannamuzhi/Appangala are requested to furnish their Annual Assessment Report for the year 2012-2013 in the prescribed proforma, duly downloaded from the IISR Intranet, within the scheduled time (by 15th April 2013), through proper channel for reporting/reviewing etc. The Reporting Officer may submit the report to the Reviewing Authority before 7th May 2013 and the Reviewing Officer may submit the report to the Accepting Authority before 23rd May 2013. The dates mentioned above may please be strictly adhered to.



(C. Venugopalan)
Asst. Administrative Officer(Estt.)

Distribution to:

1. Project Coordinator(Spices)
2. All Heads of Divisions, IISR, Chelavoor
3. The Scientist incharge, IISR Farm, Peruvannamuzhi
4. The Head, IISR CRC, Appangala
5. Programme Coordinator, KVK, Peruvannamuzhi
6. BioInformatics (for display in intranet)
7. Guard file.