



Indian Council of Agricultural Research
(Agricultural Education Division)
Krishi Anusandhan Bhavan-II, Pusa
New Delhi –110012

Tele FAX-011-25848045, 09869719313 (M) email: adgeqricar@gmail.com

F. No.Edn.5/1/2008-EQR (P-II)

Dated: 12th February, 2015

OFFICE ORDER

On recommendation of the Accreditation Board of ICAR in its meeting on 11th March, 2014 and subsequent approval of the Governing Body of ICAR, a Notification No.Edn.5/1/2008-EQR(P-II) regarding amendments under Rule 51 and Rule 52 of the Rules and Bye-laws of the ICAR Society was issued on 09.10.2014. In pursuance of the said notification, each Regional Centres of National Agricultural Education Accreditation Board (NAEAB) will be headed by a Regional Coordinator (RC) in the rank of a Principal Scientist and will also have an Eminent Academician as Honorary Regional Advisor (HRA).

Based on the nominations received from Directors of IARI, CRIJ&AF, CIFE and IIHR, the Competent Authority of the Council has approved the following Regional Coordinators and Honorary Regional Advisors for respective institutes and the Functional Guidelines for operation of Regional Centres of NAEAB.

NOMINATION OF REGIONAL COORDINATORS AND HONORARY REGIONAL ADVISORS

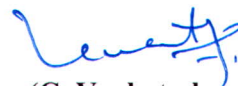
S.No.	Name of Regional Coordinator	Name of Honorary Regional Advisor	Region	States Covered	Regional Office
1.	Dr. K.M. Manjaiah, Principal Scientist, ICAR- IARI, New Delhi	Dr. S.L. Mehta, Former VC, MPUA&T, Udaipur	North	Haryana, Himachal Pradesh, Jammu & Kashmir, Punjab, Rajasthan, Uttar Pradesh, Uttarakhand, Chandigarh and Delhi	ICAR IARI, New Delhi
2.	Dr. Surja Kumar Sarkar, Pr. Scientist, ICAR- CRIJAF, Barrackpore	Dr. C.S. Chakraborty, Former VC, WBUAFS Kolkata	East and North East	Bihar, West Bengal, Odisha, Chhattisgarh, Jharkhand, Assam, Manipur, Sikkim, Meghalaya, Nagaland, Tripura, Mizoram, Arunachal Pradesh, Andaman & Nicobar Islands	ICAR CRIJ&AF, Barrackpore
3.	Dr. (Mrs) Latha Shenoy, Pr. Scientist, ICAR-CIFE, Mumbai	Dr. S.D. Tripathi, Former Director & VC, CIFE, Mumbai	West	Gujarat, Goa, Madhya Pradesh, Maharashtra, Daman & Diu and Dadra & Nagar Haveli	ICAR CIFE, Mumbai
4.	Dr. C.K. Narayana, Pr. Scientist, ICAR-IIHR, Bengaluru	Dr. J.H. Kulkarni, Former VC, UAS, Dharwad	South	Karnataka, Andhra Pradesh, Telangana, Kerala, Tamil Nadu and Pondicherry	ICAR IIHR, Bengaluru

FUNCTIONAL GUIDELINES

For smooth functioning of the Regional Centres, the Term of References will be as below:

1. Newly constituted Regional Centres of NAEAB will follow all guidelines/suggestions/recommendations of NAEAB and ICAR Education Division.
2. Honorary Regional Advisor will guide Regional Coordinator in discharging duties assigned to Regional Coordinator.
3. Institute, where regional centre of NAEAB has been located, will provide all kind of physical, financial and administrative support to Regional Coordinator and Honorary Regional Advisor. However, the expenditure incurred on accreditation related duties/works will be finally be reimbursed by Agricultural Education Division of ICAR after producing original bills, vouchers etc.
4. The nomination of Regional Coordinator and Honorary Regional Advisor will be only for a period of three years. After three years, subsequent nomination may be sought from the Institutes.
5. Regional Coordinator/ Honorary Regional Advisor will be responsible for ADG (EQR), Agricultural Education Division for all accreditation related works and will follow the guidelines issued by ADG (EQR).
6. The Regional Coordinator may not be entitled for any additional remuneration for this work.
7. Regional Coordinator will work as a nodel point for pursuasion, generation, submission and modifications, if any, pertaining to Self-Study Reports from Agricultural Universities. In consultation with the ADG (EQR), he will facilitate smooth conduct of Peer Review Teams and Mid-Term Reviews required for accreditation. Regional Coordinator will also work as liason person between Agricultural Education Division, ICAR and Agricultural Universities.
8. Regional Coordinator/Honorary Regional Advisor will pursue Agricultural Universities in their respective zones for timely submission of Self Study Reports which may duly be forwarded to ADG (EQR) for its final consideration for Peer Review Team. After satisfactory Self Study Reports, PRT will be duly constituted by ADG (EQR) and it will be communicated to Regional Coordinator/ Honorary Regional Advisor for further necessary action.
9. For the purpose of Accreditation related works TA/DA for both Regional Coordinator/ Honorary Regional Advisor and sitting allowance for Honorary Regional Advisor will be borne out by the Institute. However, actual bills/vouches duly countersigned by the Competent Authority will be submitted to ADG (EQR) for its reimbursement.
10. In case of the transfer of Regional Coordinators on account of their promotion or any other reasons, the prior permission of DDG (Agricultural Education), ICAR will be mandatory.
11. Agricultural Universities will submit Action Taken Reports on accreditation to ADG (EQR) for further necessary action. Regional Coordinator and Honorary Regional Advisor will constantly pursue agricultural universities for the same.
12. The necessary space for Regional Coordinator/ Honorary Regional Advisor/staff may be made available in the main building of the institute.
13. Necessary manpower to Regional Coordinator will be provided by the Institute on redeployment basis from within the institute.
14. Initial cost of establishment (including furniture, stationery etc.) will be borne by the institutes and the original bills/vouches duly signed by the Competent Authority may be forwarded to Agricultural Education Division for reimbursement.
15. Institutes will facilitate to organize the Meetings/Workshops pertaining to Accreditation for their respective zones with necessary financial support. However, actual bills/vouches duly countersigned by the Competent Authority will be submitted to Agricultural Education Division for its reimbursement.

16. Expenditure incurred on PRT by the agricultural universities will be met from the Universities account. However, university will forward bills/vouches etc., that are duly countersigned by the Competent Authority with summary of statement for verification to the Regional Coordinator who in turn, after verification of bills/vouchers will submit to Agricultural Education Division of the Council for its reimbursement.
17. Any other guidelines/clarification deemed necessary for smooth functioning of NAEAB Regional Centres issued will also be applicable



(G. Venkateshwarlu)

Assistant Director General (EQAR)

Distribution:

1. Directors of IARI, New Delhi, CRIJAF, Barrackpore, CIFE, Mumbai and IIHR, Bengaluru
2. All Regional Coordinators through the respective Directors of IARI, CRIJAF, CIFE and IIHR
3. All Honorary Regional Advisors through the respective Directors of IARI, CRIJAF, CIFE and IIHR
3. PPS to Secretary, DARE and D.G., ICAR, Krishi Bhawan, New Delhi-110001
5. PPS to Addl. Secy, DARE & Secretary, ICAR, Krishi Bhawan, New Delhi-110001
6. PPS to Addl. Secy & FA (DARE/ICAR), Krishi Bhawan, New Delhi-110001
7. Chairman/Member/Secretary, ASRB, KAB-I, Pusa, New Delhi-110012
8. All Directors/National Research Centres/ Project Directorates/Bureaux/Project Coordinators.
8. All DDGs/ADGs/Directors/Dy. Secretaries, ICAR, Krishi Bhawan/ KAB-I & II, New Delhi.
10. The Vice-Chancellor, SAUs/AUs/CAUs/DUs/CUs with Agriculture Faculty
11. All Officers & Sections at Agricultural Education Division, ICAR KAB-II, Pusa New Delhi
12. Media Information Unit, DKMA, KAB-I, Pusa, New Delhi-110012 for uploading on the ICAR website
13. Guard file/spare copies.