

INDIAN INSTITUTE OF SPICES RESEARCH

Chelavoor

Proceedings of FAC 30.12.16

The FAC meeting was held at ATIC hall at 10.30 AM on 30.12.16. The meeting was chaired by Director, Dr.Nirmal Babu . The action taken report of the previous FAC meeting was presented and approved by the house. New agenda was presented, discussed and following decisions were taken during the meeting

S.N	Item	Decision	Person identified
1	Installation of 1.5 hp, submersible water pumps with accessories.	Submersible pump with said specification may be procured at the earliest.	AAO Stores, AFO & TO Farm
2	Strengthening the side wall of the newly constructed water harvesting structure at B block	Leakage may be rectified immediately	AAO stores, TO Farm
3	The leak proofing of Main Laboratory building area where no tress work	Work order may be issued	AAO Works, SIC,EO, Dr.Hamza.
4	Plastering and flooring work of ginger & turmeric storage shed	Work may be completed at the earliest	AAO Stores, Dr. Kandianan & EO
5	Disposal of plastic items	Plastic item may be disposed by contacting appropriate person	SIC,EO,TO
6	Hiring JCB(20 Hrs) for collecting soil for potting mixture preparation for General farm and all other section	Approved. Kept pending due to fund shortage	SIC,EO
7	Demolishing old ferrocement water harvesting tank (10000 liters -3 nos.)	Approved. However effort may be made to block the leakage through water proofing solutions.	SIC, AAO(Stores),EO, TO

8	Constructing a shed in the existing basement near farm office to store cowdung	Approved.	SIC, AAO(Stores),EO,TO
9	Procuring of 1CuM Incinerator.	Approved.	SIC, AAO(Stores),EO,TO

Kozhikode
11.01.2017.

K.V.Saji
SIC, Chelavoor Farm, IISR