

INDIAN INSTITUTE OF SPICES RESEARCH**Experimental Farm, Peruvannamuzhi****Proceedings of FAC 30.10.2015**

The FAC meeting was held at SJ hall at 12.00 on 30.10.2015. The meeting was chaired by Dr. M. Anandaraj, Director. Heads of Divisions, Scientists, Administrative & Accounts Officers and Technical Officers of IISR, Peruvannamuzhi and KVK have attended the meeting.

S. No.	ITEM	DECISIONS	PERSONS IDENTIFIED
1.	Electric Fence	Digital voltage meter may be purchased and used.	TO (F)/STO/FS
2.	Disposal of old computers	Stock verification report may submit at the earliest to dispose the unserviceable items	AAO (Stores)/FS
3.	Making storage facility for farm produce	Quotations may be invited based on the proposal submitted.	AO/STO/FS
4.	Floor tiling of SPU	Work order may be issued at the earliest based on the submitted proposal.	AO/STO/FS
5.	Planting pepper on Columns in Block A	Planting on columns may be done immediately once the top shoots get rooted in the nursery at HQ.	TO/STO/FS
6.	Repair of Ginger Germplasm nursery shed.	Quotations may be invited based on the proposal submitted.	AAO/STO/FS
7.	Drip irrigation for Soil science pepper plot.	Concerned scientist may take the advance for purchase of drip irrigation items.	Dr. Hamza /Dr. Sreenivasan/STO/FS
8.	Leak proofing of residential quarters.	Quotations may be invited for the roofing of Type II A & Type II B quarters based on the proposal submitted.	AO/ACTO/STO
9.	Providing irrigation facility for column planting by solar power	Approved. Dr.Jayasree may inspect , incorporating her suggestions and specifications , a proposal may be submitted.	Dr.Jayasree / FS/STO/ ACTO
10.	Mechanical weeding	Quotations may be invited for 600 hrs of mechanical weeding.	AAO(Stores)/STO/FS
11.	Replacement of Soil science nursery shed.	Approved. Quotations may be invited based on the proposal submitted.	AAO/STO/FS

Submitted to the Director for Kind approval

**Farm Superintendent
Secretary, FAC**