



**INDIAN INSTITUTE OF SPICES RESEARCH**  
**(Indian Council of Agricultural Research)**



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**CIRCULAR**

While scrutinising the data of Aadhar Based Attendance for the last 4 months, it is noticed that many staff members including RA'S, SRF'S etc are not punctual in their attendance. Some of the staff members are seen marking their attendance late, regularly. Now the Council has directed all the ICAR institutes to send the Monthly Attendance Report for submission to the Cabinet Secretariat. Hence all the staff members /RAS/SRF/Etc. are advised to mark their attendance timely. Category-wise Attendance Rolls are kept at the reception for marking attendance in case of AEBAS system failure.

(K V Pillai)

Administrative Officer

DISPLAY IN INTRANET

कार्यालय अध्यक्ष Head of Office  
भाकृअनुप - भारतीय मसाला फसल अनुसंधान संस्थान  
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