



भाकृअनुप - भारतीय मसाला फसल अनुसंधान संस्थान
ICAR - INDIAN INSTITUTE OF SPICES RESEARCH
(भारतीय कृषि अनुसंधान परिषद Indian Council of Agricultural Research)
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कार्यालय आदेश OFFICE ORDER

पुस्तकालय विकास कार्यों में परामर्श एवं प्रबन्धन द्वारा पुस्तकालय के कार्यों में मदद करने तथा विकास कार्यों को सुगम बनाने के लिए, निदेशक ने निम्न लिखित सदस्यों की एक पुस्तकालय सलाहकार समिति का गठन किया गया। इस समिति का मुख्य उद्देश्य पुस्तकालय, अकादमिक बंधुत्व एवं संस्थान प्रबन्धन के बीच सेतु बनाने में मदद करना है। पुस्तकालय सलाहकार समिति का निबन्धन संलग्न है।

In order to support the functioning of the library and to facilitate the development plans by advocating the library development activities with the management, Director is pleased to constitute a Library Advisory Committee (LAC) with the following Officers. The main objective of the Committee is to aid in the establishment of a bridge between the Library and the academic fraternity and the institute management. The term of reference for LAC is attached herewith.

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|----------------------------|---|----------------------------|
| 1. निदेशक | - | अध्यक्ष |
| Director | - | Chairman |
| 2. डा. सन्तोष जे. ईपन | - | सदस्य (फसल संरक्षण) |
| Dr. Santhosh J Eapen | - | Member (Crop Protection) |
| 3. डा. के. कण्डियाणन | - | सदस्य (फसल उत्पादन) |
| Dr. K Kandianan | - | Member (Crop Production) |
| 4. डा. डी. प्रसाथ | - | सदस्य (फसल सुधार) |
| Dr. D Prasath | - | Member (Crop Improvement) |
| 5. डा. वी. श्रीनिवासन | - | सदस्य (पी एम ई) |
| Dr. V Srinivasan | - | Member (PME Cell) |
| 6. श्री. एम. राधाकृष्णन | - | वित्त अध्यक्ष |
| Mr. M Radhakrishnan | - | Head of Finance |
| 7. श्री. के. वी. पिल्लै | - | प्रशासन अध्यक्ष |
| Mr. K V Pillai | - | Head of Administration |
| 8. श्री. एम. पी. रमेशकुमार | - | सदस्य सचिव (पुस्तकालय) |
| Mr. M P Ramesh Kumar | - | Member Secretary (Library) |

यह निदेशक द्वारा अनुमोदित है। This issues with the approval of Director.

(के. वी. पिल्लै K V Pillai)

प्रशासनिक अधिकारी Administrative Officer

संलग्न Encl: उपरोक्त as above

प्रतिलिपि Copy to: सभी संबन्धितों को All Concerned / इन्ट्रानेट

कार्यालय अध्यक्ष Head of Office
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 ICAR - Indian Institute of Spices Research
 पी.बी.ओ. Marikunnu P.O., कोषिकोड Kozhikode
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INTRANET

TERMS OF REFERENCE FOR LIBRARY ADVISORY COMMITTEE (LAC)

- ☛ To consider policy matters regarding Library including the policy for procurement of books and journals and render advice to the Purchase Committee for Library procurements.
- ☛ To supervise the allocation and utilization of funds for different departments for purchase of books, journals & other library resources.
- ☛ To negotiate and approve subscriptions to online databases (e-journals, e-books, CD ROMS).
- ☛ To monitor and evaluate, from time to time, trends and developments in information technologies, networking, library automation, library cooperation etc. and to direct the library in their adoption.
- ☛ To formulate action plan for the development of library human resource, infrastructure, facilities, products and services.
- ☛ To maintain liaison between main Library and various Academic Departments for the purchase of networking of Departmental libraries with the Main Library.
- ☛ The LAC would meet at least once in three months to review the library affairs
- ☛ The Committee shall be reconstituted once in two years.