

**INDIAN INSTITUTE OF SPICES RESEARCH****Experimental Farm, Peruvannamuzhi****Proceedings of FAC 23.12.2015**

The FAC meeting was held at ATIC hall at 11 AM on 23.12.15. The meeting was chaired by Dr. M. Anandaraj, Director. Heads of Divisions, Scientists, Administrative & Accounts Officers and Technical Officers of IISR, Peruvannamuzhi and KVK have attended the meeting.

S. No.	ITEM	DECISIONS	PERSONS IDENTIFIED
1.	Making storage facility for farm produce	Revised estimate for the structure along with side wall (1M height using bricks and grill) may be prepared and submitted.	AO/STO/FS
2.	Floor tiling of SPU	Work may be completed immediately.	AO/STO/FS
3.	Providing shade to Pepper on Columns in Block A	Shade may be given to the pepper plants using shading net. Proper irrigation may be given to the plants.	STO/ACTO/SIC
4.	Repair of Ginger Germplasm nursery shed.	Work order may be issued at the earliest.	AAO(W)/WC
5.	Drip irrigation for Soil science pepper plot.	Work may be completed within the first week of January.	Dr. Hamza /Dr. Srinivasan/STO/FS
6.	Leak proofing of residential quarters.	Work order may be issued at the earliest.	AO/FS/STO
7.	Providing irrigation facility for column planting by solar power	Quotations may be invited based on the proposal submitted.	Dr.Jayasree / FS/STO/
8.	Mechanical weeding	Work order may be issued at the earliest.	AAO(Stores)/FS/STO/
9.	Replacement of Soil science nursery shed.	Work order may be issued.	AAO/STO/FS
10.	Extension of electricity to Solar Turmeric boiler.	Necessary arrangements may be made to extend the electricity to solarisation yard i.e., getting building number, submitting application to KSEB for connection etc.	Dr.Jayasree /STO/ FS
11.	Construction of Growing shed for Plant Pathology Division at Experimental farm Peruvannamuzhi	Quotations may be invited based on the proposal submitted.	Dr. Suseela Bhai/AAO
12.	Disposal of Old files	List of old files may be prepared.	FS/AO
13.	Outsourcing for office work	Proposal may be sent immediately for outsourcing Ex - service men for attending office work.	FS/AO

14.	Additional area for drying farm produce	The erstwhile soil solarisation yard may be cleaned and measured. Estimate may be prepared for additional area to be concreted if necessary.	FS/STO
15.	Repair of vanilla nursery shed.	Work approved. Quotations may be invited based on the proposal submitted.	Dr. R. R. Nair/FS/STO
16.	Alternative use of solar steam generated from solar cooker.	Utilization of the generated steam may be explored for other useful purposes.	Dr.Jayasree/FS/STO
17.	Harvesting ginger and turmeric tubs.	Approved. Ginger harvest may be carried out departmentally by the casual workers .	FS/ STO/ Dr .D. Prasath

Draft proceeding submitted to the SIC for kind perusal

**Farm Superintendent  
Secretary, FAC**