

## PROCEEDINGS OF FARM ADVISORY COMMITTEE MEETING (CHELAVOOR)

### INDIAN INSTITUTE OF SPICES RESEARCH, CALICUT

Farm Advisory Committee (FAC) meeting of Chelavoor was held on 24 May 2014 at 11.00 am in ATIC Hall. Dr. M. Anandaraj, Director, chaired the meeting. FAC members attended the meeting. Estate Officer, Chelavoor Farm, presented the Action Taken Report of the last FAC meeting and was approved by the house. New agenda was presented and discussed.

Following decisions were taken during the meeting.

	ITEM	DECISION	PERSON IDENTIFIED
1	Taking pits (1 m <sup>3</sup> ) in C block (250 numbers)	Approved. Work may be carried out using JCB with the present work order.	Estate Officer; Dr KV Saji.
	Taking pits (50 cm <sup>3</sup> ) for planting black pepper standards in B block	Approved. Tractor may take the pits.	Estate Officer; Dr R Suseela Bhai
2	Replacing fire extinguishers (2 kg: 17 number; 6 kg: 11 numbers)	Approved.	Estate Officer; Scientist in Charge.
3	Preparation of potting mixture (250 cft) and filling 300 pots	Work approved and will be carried out by farm contract staff. The required quantity of sand may be procured separately.	Estate Officer; Dr RR Nair
4	Leak proofing of main building	Work approved. Farm Development Committee may suggest a suitable structure.	Estate Officer/Dr S Hamza/Chairman, Farm Development Committee
5	Auctioning of old scrap materials lying in the farm	Approved.	Estate Officer; AAO (Stores)
6	Painting Sougandhikan guesthouse	Arrangement may be made to procure the painting materials and work may be carried out after heavy rains.	AAO (Stores)/Guest house-in-charge

(D. Prasath), SIC-Chelavoor