

Dated: 23.11.2013

## INDIAN INSTITUTE OF SPICES RESEARCH

Experimental Farm, Peruvannamuzhi

### Proceedings of FAC 23.11.2013

The FAC meeting was held at ATIC conference hall, 11.00.AM on 23.11.2013. The meeting was chaired by Dr. M. Anandaraj, Director. Heads of Divisions, scientists, Administrative & Accounts Officers and Technical Officers of IISR ,Peruvannamuzhi and KVK have attended the meeting.

SL. NO.	ITEM	DECISIONS	PERSONS IDENTIFIED
1.	Drinking Water supply to KVK	Purchase may be expedited immediately.	CTO/ /AAO(St)
2.	Setting up of Bee hives in farm.	May be set up immediately	FS/SMS (Entomology)/CTO
3.	High-tech nursery shed for Germplasm	Quotations may be finalized and work order issued .	Dr. Saji/FS/AAO ( Works )
4.	De topping Ailanthus trees in Agronomy.	Based on permission from forest officials the cut branches of ailanthus may be auctioned and future shade management should be through auction so that branches will be removed by the party.	To/FS/Dr. Srinivasan/AAO
5.	Repairing of drying yard.	Action to install Solar dryer may be speeded up.	To/FS/Dr.Sheeja
6.	Clearing secondary weed growth in farm including cashew plot.	As the rate available is on per hectare basis, clear the cinnamon plot in the entrance of farm on priority for weeding and if needed additional sanction for further area may be submitted.	To/FS/AAO( W)
7.	Approach roads to KVK through orchard and A1 plot	Additional work order may be issued as per the new rate. Proposal may be submitted for the further requirement.	To/FS/AAO( W)
8.	Drinking water supply to quarters	Work orders may be issued.	TO/FS
9.	BPD works	Works may be followed up.	FS/Dr.Sheeja/TO
10.	Harvesting Ginger and turmeric 2013	Ginger and turmeric in tubs may be carried out through casual workers and the crop in beds may be harvested through outsourcing. Proposal may be submitted accordingly. Harvesting crops in bulk and experiments may be proposed separately.	TO/FS/AAO
11.	Land preparation for Ginger and turmeric 2013-14.	The identified land may be cleared and kept ready in time. Proposal may be submitted for the work	TO/FS/AAO
12.	Removing silt from trench where wheel type JCB cannot work.	This work can be done only after January. The possibility to take up with wheel type JCB itself may be explored and if not possible Chain type may be engaged. Proposal may be sent accordingly.	TO/FS/AAO

13.	De topping of ailanthus in Germplasm plot ( Plot C)	Work approved. Proposal may be send on cut and remove base sales of branches, so that no need to spend on this work	TO/FS/DR. Johnson George/AAO
14.	Purchase of plastic crates for ginger and turmeric germplasm storage (100 numbers, Rs. 30,000/-)	Approved. FS may visit TNAU and collect the details and price of the material.	TO/FS/Dr. Prasath/AAO
15.	Assessment of labour requirement for 2014-15	The detailed requirement of labors for the period 2014-15 may be collected from all sections and consolidated by the farm superintendent. All the Section heads may provide the information at the earliest so as to enable FS to compile and submit in the FAC of December 2013.	All Heads/Scientists/ TO/FS/AAO

**Issued with approval of Director.**

**Farm Superintendent**