

**INDIAN INSTITUTE OF SPICES RESEARCH  
MARIKUNNU PO, CALICUT – 673 012, KERALA**

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F.No. 1(48)Farm/2010

6<sup>th</sup> May 2010

**CIRCULAR**

Since our power consumption has exceeded beyond the base units, following measures are to be taken to conserve electricity.

1. All the fans, computers and other electronic equipments should be switched off after use and also while leaving the room.
2. Fridge should be defrosted at least once in a week and should be kept in good working condition.
3. Please see that all air conditioners, deep freezers and ovens are switched off every day between 1 pm to 2 pm.
4. It has also been decided to impose power cut during lunch time.

Kindly cooperate.

**This circular is issued with the approval of Director.**

**(C. K. Thankamani)**  
**Scientist-in-Charge, Chelavoor Farm**