

# INDIAN INSTITUTE OF SPICES RESEARCH

**Experimental Farm, Peruvannamuzhi**

**Proceedings of FAC 30.03.2016**

The FAC meeting was held at ATIC hall at 10.30 AM on 30.03.16. The meeting was chaired by Dr. M. Anandaraj, Director. Heads of Divisions, Scientists, Administrative & Accounts Officers and Technical Officers of IISR, Peruvannamuzhi and KVK have attended the meeting.

S. No.	ITEM	DECISIONS	PERSONS IDENTIFIED
1.	Leak proofing of residential quarters.	Quotations may be invited based on the revised estimate submitted.	AAO (w)/FS/STO
2.	Providing irrigation facility for column planting by solar power	The received quotations may be technically analyzed by a committee.	Dr.Jayasree / AAO (w)
3.	Construction of Growing shed for Plant Pathology Division at Experimental farm Peruvannamuzhi	Priority may be given for this item. Quotations may be invited based on the revised specifications submitted.	AAO(W)/ FS/STO
4.	Disposal of old files	The old files may be disposed at the earliest by the committee constituted.	AO/FS/STO
5.	Repair of vanilla nursery shed.	Quotations may be finalized and work order may be issued.	AAO (w)/FS/STO
6.	Painting of office buildings	Work may be completed at the earliest.	AAO(W)/FS/STO
7.	Renovation of store building for SPU	Work may be completed at the earliest.	AAO(W)/FS/STO
8.	Wiring of sheds for getting electricity connection to solar cooker.	Quotations may be collected from KSEB approved licensed contractors.	AAO(W)/FS/STO
9.	Planting Ginger and Turmeric Germplasm in tubs. Total -2100 nos.	Based on the non acceptance letter from the contractor, fresh bids may be invited URGENTLY..	AAO (w)/FS/STO
10.	Planting Ginger and Turmeric in field. Total -2750 nos.	Bed making may be started once summer rains set in..	FS/STO
11.	Implementation of Biometric attendance system to Casual Workers	The routine attendance system in register may be maintained.	AO/FS

**Farm Superintendent  
Secretary, FAC**