



INDIAN INSTITUTE OF SPICES RESEARCH
(Indian Council of Agricultural Research)



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No. 47-9(1)/2014/Estt.

Dated 05-04-2016

CIRCULAR

Sub: **Implementation ICAR ERP MIS FMS – reg.**

As you are aware the ICAR has issued strict instruction regarding the implementation of ICAR ERP vide No. D.O.NO. PPS/AS(DARE) & SECY.(ICAR)/2016 dated 29th March, 2016. In this regards all the staff members are request to fill up /update the following essential basic details in MIS FMS using their individual user name and password.

1. Name
2. Address
3. Service details
4. Qualifications
5. Nominees details
6. Dependents
7. Trainings
8. Publications
9. Annual immovable property return
10. Leave application

In case of any problem for data entry, kindly contact the Nodal officer of MIS FMS of IISR (Sayed Mohammed V V)


(K V Pillai)

Administrative Officer