

**Dated: 27.02.2013**

**INDIAN INSTITUTE OF SPICES RESEARCH**  
**Experimental Farm, Peruvannamuzhi**  
**Proceedings of FAC 23.02.2013**

The FAC meeting was held at ATIC hall, at 11.00 AM. The meeting was chaired by Dr. M. Anandaraj, Director.. All scientists, senior Administrative Officers, and Technical Officers have attended the meeting.

SL. NO.	ITEM	DECISIONS	PERSONS IDENTIFIED
1.	Lease deed of farm.	FS will follow up with Kannur CCF immediately to get the annual lease deed renewal	F.S/AAO(Estt)
2.	Work forecast up to 31-3-2014.	Quotation notices have to be issued for the works without delay.	FS/ AAO (Works)
3.	Replacement of old pipe line.	Finalization of quotations and issue of supply order pending	AO/AAO/WC
4.	Repair and renovation of Nursery sheds	Deleted, The work will be taken up later	FS/AAO/WC.
5.	Development of plot for turmeric germplasm.	To be followed up with CPWD	F.S/Dr.Prasath/Dr.Hamsa
6.	Electric fence	The ring road may be made utilizing the JCB hours available, before installation of electric fence	Dr.K.Kandiannan/F.S/SIC/HD crop Production/FDC
7.	Development of old CSP plot.	Solarisation has to be completed quickly before the rains	CTO/SMS (Agronomist) KVK/Mr.Kannan/S.J.Eapen Dr. Suseela Bhai
8.	Drinking Water supply to KVK	Local Purchase Committee entrusted with the procurement of submersible pump for Chelavoor will also collect quotations for the items needed for drinking water facility.	FS/CTO/SIC/AAO
9.	Pitching along the road side from Nematology shed	Quotations may be invited	FS/TO(Farm)
10.	Purchase of cow dung	FS will verify if the addresses given are of genuine dairy farmers and quotations are to be collected immediately	AAO (ST)/Purchase committee/FS.
11.	Taking trench along the Chembanoda road side.	Wider trench of 3 metre width may be taken wherever the soil is loose	AAO/WC/FS/TO

**Decisions taken :**

1. During FAC, progress of routine items such as revenue generation ,harvest details, planting, ploughing, weeding etc have to be presented.
2. Arrear to tractor driver to be given without delay
3. All planting of ginger/turmeric should be completed before 31.05.2013
4. Proposals to be given for inputs like lime, fertilizer, pesticides, fungicides etc immediately (FS/all scientists) in consultation with scientists of Soil science and Crop Protection.

Issued with the approval of Director

**Farm Superintendent**