

**Indian Institute of Spices Research,
Marikunnu.P.O, Calicut – 673 012, Kerala**

No. PME/IISR/11(03)02

5th January 2010

Proceedings of HRD Committee Meeting held on 5th January 2010

Dr. V.A. Parthasarathy, Director chaired the meeting and following members were present:

Dr. K. Nirmal Babu

Dr. T. John Zachariah

Dr. T.K. Jacob

Mr. V.L. Jacob

Dr. Utpala Parthasarathy

Decisions taken:

- The request received from Ms. Shaniba V Vakketh, Lecturer in Chemistry, Dept. of Applied Sciences, Govt. Engineering College, seeking permission to do Ph.D under the guidance of Dr. S. Hamza has been considered. Dr. S. Hamza will give her technical support as a guide without affecting his regular work and institute would not bear any financial burden on this. If she use our lab for certain experiments, she has to pay according to the rate prescribed by CPC.
- HRD nominated Dr. A. Shamina and Dr. Utpala Parthasarathy, for the DST supported “Orientation Training on Medicinal Plants Conservation for the Women Scientists/ Technologists from the Govt. Sector” to be held during the second week of March 2010.
- As decided earlier the fee structure for the six months M.Sc. project will be Rs.25,000 for Biotechnology, Rs. 20,000 for Microbiology and Biochemistry and Rs. 5,000 for others (service tax will be extra)

This is issued with the approval of Director.

(Utpala Parthasarathy)

Secretary, HRD Committee

Cc: All concerned (by name)

All Heads of Divisions

All Members

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