

**INDIAN INSTITUTE OF SPICES RESEARCH,
EXPERIMENTAL FARM.
Peruvannamuzhi.P.O. Kozhikode,Kerala .Pin:673528
Proceedings of FAC Meeting dated 30.09.2011**

The FAC meeting was held at conference hall, Calicut at 11.00 AM. The meeting was chaired by Dr. M. Anandaraj, Director. The meeting was attended by scientists, Administrative & Accounts officers and KVK staff. The action taken report of previous FAC and new agenda were presented. The details are as follows.

NO	ITEM	DECISION	PERSONS IDENTIFIED
1.	Lease deed of farm.	An letter may be sent to DFO requesting to extend lease for the year 2011-12 and for long term lease.	FS / SIC/Head. Div. of crop production.
2.	Elephant damage	Estimate for electric fencing and taking trenches may be included in the master plan.	Elephant damage committee/ Master plan committee.
3.	Repair of compound wall	CPWD to provide estimate after site visit. Works committee may arrange the visit after talking to CPWD	SIC/AO/AAO/W.C.
4.	Repairing damaged pipe lines 500 m.	The work is approved. Work order may be issued based on the specifications in the proposal.	FS / SIC/H.D Crop prodn./ AAO/W.C.
5.	Repair of nursery sheds damaged in heavy wind	A detailed proposal may be prepared verified by farm devt committee and submitted	AAO/AO/SIC/ Farm Devpt committee
6.	Making ponds near A-9 plot using JCB.	Quotations to be finalized.	SIC/FS/W.C
7.	Weeding undergrowth of trees, shrubs etc	Only essential weeding will be done on experimental / important areas.	HD crop improvement/ J Rema / SIC
8.	Water proofing roof of canteen building	Proposal may be submitted immediately after getting estimate from Nirmidhi Kendra.	PC KVK / SIC / FS/HD Crop production
9.	Pitching and paving Turmeric Germplasm	This item may be included in the master plan.	Master plan committee
10.	Planting pepper in All spice plot	To be finalized in consultation with master plan committee. Pepper cuttings may be arranged. Planting may be taken up during next planting season	Master plan committee/ Dr. Susela Bhai.
11.	Drainage for roads	Quotations may be invited with detailed technical specifications and the proposal examined by Farm devpt committee	FS/SIC/Farm Devpt committee

This is issued with the approval of Director.

Farm Superintendent