

31.07.2014

INDIAN INSTITUTE OF SPICES RESEARCH

Experimental Farm, Peruvannamuzhi

Proceedings of FAC 25.7.2014

The FAC meeting was held in ATIC hall at 11.00.AM on 25.7.2014. The meeting was chaired by Dr. M. Anandaraj, Director. Head of Divisions, Scientists, Administrative & Accounts Officers and Technical Officers of IISR, Peruvannamuzhi and KVK have attended the meeting.

SN	ITEM	DECISIONS	PERSONS IDENTIFIED
1	BPD works	OYEC payment towards the MSME unit may be processed at the earliest	Dr.Sheeja/ Dr.Jayasree/ TO/FS
2.	Construction of toilet in Farm.	Work order may be issued	TO/FS/AAO
3	Shutter for Pesticide storage room	Work may be completed at the end of July 2014	FS/AAO
4	Erecting wall in front of the <i>Curcuma</i> and <i>Zingiber</i> species block, adjacent to ginger germplasm repository	Work may be completed at the earliest	TO/FS
5	Planting on the new terraces in Cinnamon germplasm block	The available Cinnamon seedling may be planted now in one or two terraces. Once the rooted cuttings are ready, they may be planted in the other remaining terraces.	FS/ Dr. Rema
6	Taking pits for black pepper using small type JCB	FS/TO may visit Agro service centre, Kuttiadi to enquire the possibility of taking pits by augur	FS/TO
7	Harvesting coconut – new rates	Work order may be issued	TO/FS

8	Shade regulation of black pepper	Work order may be issued	TO/FS
9	Planting black pepper	Planting pepper in terraces & Column along the roads may be completed by August 2014	TO/ACTO/FS
10	Requirement of security personal	Work order may be issued	ACTO/FS/AAO
11	Extension for the sanction of Administrative Assistant	Approved. Extended order may be issued up to March 31 2015.	ACTO/FS/AAO
12	Basement concreting of lean structure of BPD unit	Approved. Proposal may be submitted.	TO/ FS

This is with the approval of the Director

Farm Superintendent