

INDIAN INSTITUTE OF SPICES RESEARCH

Chelavoor

Proceedings of FAC 27.07.2016

The FAC meeting was held at ATIC hall at 11.00 AM on 27.07.16. The meeting was chaired by Dr. K. Nirmal Babu, Director. The action taken report of the previous FAC meeting was presented and approved by the house. New agenda was presented, discussed and following decisions were taken during the meeting.

S.No	Item	Decision	Person identified
1	Installation of 1.5 hp, submersible water pumps with accessories.	Order may be issued	AAO Stores,AFO & TO Farm
2	Strengthening the side wall of the newly constructed water harvesting structure at B block	Quotation may be invited	AAO stores, TO Farm
3	Covered space for fuel storage	Quotation may be invited	AAO works, EM, TO Farm, Dr.Hamza
4	Construction of retaining wall in the vulnerable area (20m) 5m height	We may get the reply in black and white from the encroachers that they have cleared the area for constructing retaining wall.	AO, AAO stores, SIC, EM
5	Installation of Biogas unit to IISR Canteen	Quotation may be invited	AAO Stores,EM To Farm
6	coconut harvest at chelavoor farm	Quotation may be invited	AAO Stores, EM
7	The leak proofing of Main Laboratory building area where no tress work	Approved. Proposal may be submitted	AAOWorks, SIC,EM, Dr.Hamza.
8	Plastering and flooring work of ginger & turmeric storage shed	Approved. Work may be carried out by utilizing funds available in the scheme.	AAO Stores, Dr. Kandiannan & EM