

**ACTION TAKEN REPORT OF FARM ADVISORY COMMITTEE MEETING,
(CHELAVOOR) (DECEMBER 2012)
INDIAN INSTITUTE OF SPICES RESEARCH, CALICUT**

Farm Advisory Committee (FAC) meeting of Chelavoor was held on 26 December, 2012 at 11.00 am in Silver Jubilee Hall. Dr. M. Anandaraj, Director chaired the meeting. The FAC members attended the meeting. Farm Superintendent, Chelavoor Farm, presented the Action Taken Report of the last FAC meeting and was approved by the house. New agenda was presented and discussed.

N O.	ITEM	DECISION	PERSONS IDENTIFIED
1.	New roofing for existing nursery shed No. 5	Approved, Expenditure to be met under NHM.	Dr. K. Kandiannan/ Mr. NA Madhavan
2.	Construction of Semi permanent shed for vermicompost pit and construction of vermicompost pit	Approved.	Dr. K. Kandiannan/ Mr. NA Madhavan
3.	Leveling of area (and pitching, if necessary) for construction of hi-tech poly house (Block B)	Approved.	Estate Officer/ Mr. NA Madhavan
4.	Dismantling nursery sheds in Block B	Approved. It was decided to remove the old crop improvement and pathology nursery sheds located in Block B to facilitate the developmental activities. The pots/plants kept in the shed may be shifted to appropriate location.	Concerned scientists/Estate Officer
5	Revamping of IISR front office/reception, ATIC and video conferencing	Approved. Interior decoration committee is constituted (Mr. B. Krishnamoorthy as Chairman, Dr P Rajeev, Dr T Arumuganathan, Mr. Mohamood, Sudhakaran and One scientist from each division) to speed up the work.	Mr. B. Krishnamoorthy
6	Lifting of dismantled old nursery shed materials	KVK may make necessary arrangements to lift the materials at the earliest.	Dr T Arumuganathan/ Estate Officer

All Civil work estimations need to be approved by Agriculture Engineer of the institute before submitting the proposal.