

**INDIAN INSTITUTE OF SPICES RESEARCH,
EXPERIMENTAL FARM
Proceedings of FAC**

30.12.201

The FAC meeting was held at Conference hall, Calicut at 11.00 AM. The meeting was chaired by Dr. M.Anandaraj, Director. The meeting was attended by scientists, Administrative & Accounts officers and KVK staff. The action taken report of previous FAC and new agenda were presented. Following decisions were taken.

NO	ITEM	DECISION	PERSONS IDENTIFIED
1.	Lease deed of farm	Farm Superintendent may follow up this matter with DFO with the copy of the letter by the director and report the development.	FS / SIC/HD Crop Production
2.	Repair of compound wall	Instead of repairing the broken wall with hollow bricks, the new repair may be done with granite and barbed wire on the top. Work may be included in the 12 th plan.	FS/ Dr. S.Hamza
3.	Repair of nursery sheds damaged in heavy wind	The procedural formalities may be expedited to complete the work before February 2012.	FS/SIC/Dr. KV Saji/ AAO/AO
4.	Making ponds near A-9 Plot using JCB	Work order may be issued based on the report of FS/SIC regarding the total hours required.	FS/SIC/AAO/AO/ WC
5.	Weeding undergrowth of trees, shrubs etc.	Proposal may be submitted immediately for heavy duty weed cutter with full specification of the machine.	FS/SIC/Dr.E.Jayashree/ Dr.T. Arumuganathan
6.	Water proofing of canteen building roof	Open quotation may be invited based on the recommendation of the WC	FS/SIC
7.	Detopping of "Matty" standards in pepper germplasm	FS may contact forest range officer to get realistic estimate for pruning Ailanthus branches in wild germplasm block.	FS /Dr.K.V Saji/AAO
8.	Clearing area for planting jack in black pepper germplasm	Proposal may be submitted to carry out the work through approved rate of JCB.	FS/Dr.KV. Saji/AAO
9.	Harvesting ginger and turmeric (2011-12) in pots and tubs	Issue of work order may be expedited.	WC/AAO
10.	Planting ginger and turmeric (2012-13)	Thick bushy area may be cleared using JCB since approved rate is available. Proposal may be given.	FS/SIC /WC
11.	Essential works costing below Rs.15000/-	The works may be taken up and bills submitted with appropriate certificate for payment.	HD's/FS/SIC/FDC/ AO/AFACO

12.	Repair of water cooler	The available water cooler may be repaired and installed immediately.	FS/SIC
13.	Visit to Cashew Research Station, Anakkayam	Prog Coordinator KVK, Farm Superintendent, P.S.Manoj, K.M.Praksh, K.Kumaran, T.R.Sadasivan, and S. Kannan will visit the station immediately to study the poly houses and water harvesting techniques followed there.	All concerned
14.	Action taken report of FAC	Decisions may be monitored every week and followed up.	All concerned/FS

This is issued with the approval of Director.

Farm Superintendent