

INDIAN INSTITUTE OF SPICES RESEARCH
EXPERIMENTAL FARM, PERUVANNAMUZHI, CALICUT
Proceedings of FAC meeting held at IISR Calicut on 28.10.2011

The FAC meeting was held at conference hall, Calicut at 11.00 AM. The meeting was chaired by Dr. M. Anandaraj, Director. The meeting was attended by scientists, administrative & accounts officers and KVK staff. The action taken report of previous FAC and new agenda were presented. The details are as follows.

S.NO	ITEM	DECISION	PERSONS IDENTIFIED
1.	Lease deed of farm	Farm Superintendent may follow up this matter with DFO periodically and report the development.	FS / SIC/HD Crop Production
2.	Repair of compound wall	The estimate may be obtained from CPWD.	FS/ Dr. Hamza
3.	Making of trench to prevent entry of wild elephants	A letter may be send to CPWD through works committee indicating the required specifications.	FS/ WC/ HD Crop Production
4.	Repairing of damaged pipe lines- 500 m	The work may be completed in time as per the work order.	FS / SIC/ AAO (works)
5.	Repair of nursery sheds damaged by heavy wind	Work may be expedited.	Dr. K.V Saji / AAO/ AO/SIC/ WC
6.	Making ponds near A-9 plot using JCB	The quotations may be finalized based on hourly basis and work order issued.	SIC/ AAO/AO
7.	Weeding undergrowth of trees, shrubs etc.	The possibility of getting heavy duty weed cutter may be explored. Only essential weeding need be done.	FS/SIC/AAO(works)
8.	Water proofing of canteen building roof	Work approved. Nirmidhi Kendra may be asked to ensure that the roof is stable to bear heavy wind.	FS/ SIC /HD Crop Production
9.	Planting black pepper in Allspice plot	Work approved. Pits may be made ready for planting during next monsoon.	Dr.Suseela Bhai/ FS
10.	Drainage channels for roads	Proposal may be verified and vetted by the works committee before inviting quotation.	FS /SIC/ AAO/AO
11.	Selective pruning of “Matty” standards in wild germplasm and Agronomy plot	Work approved. Proposal may be submitted with complete specifications.	Dr. K.V. Saji/ Dr.C.K.Thankamani/ FS

12.	Clearing area in black pepper germplasm for planting jack for uniformity of standards	Work approved. Proposal may be submitted.	Dr.K V Saji /FS
13.	Top working of cashew plants	Work approved. Proposal may be submitted to complete the work by April-May 2012. The cut wood may be used by canteen. This will be developed as a demonstration plot for improved cultivation of cashew by KVK.	TO/Farm Manager/ CTO KVK / FS/SIC
14.	Propagation of cinnamon under NHM	Work approved. Proposal may be submitted.	Dr.C.K.Thankamani
15.	Planting ginger and turmeric for the year 2012-13	Area may be finalized and proposal for clearing area may be submitted.	All scientists concerned
16.	Harvesting of ginger and turmeric for the year 2011-12	Harvesting may be done by casual workers wherever bed planting has been done. The germplasm in tubs may be harvested through contract.	Dr.Prasath/Dr. K. Kandiannan/ Dr B. Sasi kumar/ FS

This is issued with the approval of Director.

Farm Superintendent