

**ACTION TAKEN REPORT OF FARM ADVISORY COMMITTEE MEETING,
(CHELAVOOR) (OCTOBER 2011)
INDIAN INSTITUTE OF SPICES RESEARCH, CALICUT**

Farm Advisory Committee (FAC) meeting of Chelavoor was held on 26 November, 2011 at 11.00 am in Silver Jubilee Hall. Dr. S. Devasahayam, Director i/c chaired the meeting. The FAC members attended the meeting. Farm Superintendent, Chelavoor Farm, presented the Action Taken Report of the last FAC meeting and was approved by the house. New agenda was presented and discussed.

NO	ITEM	DECISION	PERSONS IDENTIFIED
1.	Identification of site for planting black pepper, ginger and turmeric for 2012.	HDs may give the consolidated requirement before 15 December 2011	All HDs/SIC/TO(Farm)
2.	Identification of site for new nursery structures proposed under XII plan.	The proposed structures list may be obtained from Dr V Srinivasan and submitted to Farm Development Committee.	
3.	Repairing / Replacing existing fencing over compound wall	The feasibility of repairing /replacing the existing fencing over compound wall at least along the main approach road may be examined.	TO(Farm)
4.	Register for recording complaints in the office buildings and laboratories	It is proposed to keep the complaint register in the reception for entering complaints	TO(Farm)/Mr Krishnadas
5	Proposed to install sodium vapor lamp in the top of main building entrance	Approved	TO(Farm)/Mr Krishnadas
6	Replacing the damaged roofing sheets and painting of the sheds (2 nos.) under NHM (Dr. Thankamani)	Approved	Dr. CK Thankamani/ Works

General: ATRs in future should give more specific details of the action taken on the decisions.

D. Prasath
Scientist in Charge, Chelavoor Farm