

**INDIAN INSTITUTE OF SPICES RESEARCH,
EXPERIMENTAL FARM.
Proceedings of FAC dated 25.11.2011**

The FAC meeting was held at ATIC hall, Calicut at 11.00 AM. The meeting was chaired by Dr. S. Devasahayam, Director in Charge. The meeting was attended by scientists, Administrative & Accounts officers and KVK staff. The action taken report of previous FAC and new agenda were presented. Chairman has instructed that the action taken report should contain all the relevant information including date of submission of proposal and the flow details of the file. The details are as follows.

NO	ITEM	DECISION	PERSONS IDENTIFIED
1.	Lease deed of farm	Farm Superintendent may follow up this matter with DFO periodically and report the development.	FS / SIC/HD Crop Production
2.	Repair of compound wall	An amount of Rs. 25 lakhs for the repair of compound wall may be included in 12 th plan.	FS/ Dr. Hamza
3.	Repair of nursery sheds damaged in heavy wind	The procedural formalities may be expedited to complete the work before February 2012.	FS/SIC/Dr.Saji/AAO/AO
4.	Making ponds near A-9 Plot using JCB	Quotations may be finalized and orders issued.	FS/SIC/AAO/AO/ WC
5.	Weeding undergrowth of trees, shrubs etc.	The possibility of purchasing heavy duty weed cutter may be explored. The item may be included in 12 th PLAN.	FS/SIC/Dr.Jayasree/ Dr.Arumughanathan
6.	Water proofing roof of canteen building	Arrangements for the visit of Project Engineer, Nirmidhi Kendra to the site may be done immediately.	FS/SIC
7.	Detopping of "Matty" standards in pepper germplasm	Proposal has been submitted on 21.11.2011. Quotations may be invited and orders issued.	FS /Dr.K.VSaji/AAO
8.	Clearing area for planting jack in black pepper germplasm	Proposal may be submitted to carry out the work without delay.	FS/Dr.Saji/AAO
9.	Harvesting ginger and turmeric (2011-12) in pots and tubs	Quotations may be finalized and orders issued.	FS / Dr.Prasath / Dr B. Sasi kumar
10.	Planting ginger and turmeric (2012-13)	The area used for ginger during 2008 may be used for planting turmeric. A suitable area for planting ginger may be identified. The possibility of clearing area by mechanical means may be explored. Section wise requirement of beds may be submitted .	HD's/FS/SIC/FDC

This is issued with the approval of Director.

Farm Superintendent