

**Proceedings of FAC meeting of Main Campus, Chelavoor  
held on 27-05-2011.**

**F. No.1 (47) FAC/Estt. (2010) /05**

The FAC meeting was chaired by Dr. S. Devasahayam, Head, Crop Protection Division and all members attended. The Chairman emphasized the need to maintain cleanliness of the buildings and the campus in connection with visit of Honorable Minister for Agriculture / Deputy Director General (Horticulture) during June 2011. The following points were discussed and recommendations made.

NO	ITEM	DECISION	PERSONS IDENTIFIED
1.	Making pits for planting black pepper seedlings in coconut garden	Quotation may be finalized.	AAO (Works) / Dr Sheeja
2.	Providing shelter to newly installed Generator.	Quotations may be invited	AAO (Works) / SIC
3.	Hiring skilled assistant for the production of micro rhizomes of ginger	Quotations may be invited	AAO (Works) / Dr. Nirmal Babu
4.	Repair of kitchen cabinet and replacing of damaged door in the Spice Cottage	Quotations may be invited	AAO (Works) / SIC
5.	Installing solar street lights in the pathway leading to SJ Hall and premises of main building	Quotations may be invited	AAO (Works) / SIC
6.	Planting of various crops in Chelavoor farm during 2011-12 and XII PLAN	Proposals may be submitted by concerned scientists. A master plan may be developed for various planting programmes at Chelavoor farm	A committee consisting of Dr. K. Nirmal Babu (Chairman), Dr T.K. Jacob, Dr. K. V. Saji, Dr. S. Hamza and Dr. C. K. Thankamani (Convenor) may draw a master plan for various planting programmes and construction activities during 2011-12 and XII PLAN at Chelavoor farm.
7.	Landscaping in front of the newly constructed Central Instrumentation Facility	Proposal may be submitted.	Aesthetic committee / SIC / AAO (Works).
8.	Preparation of boards / labels for new water harvesting structures	Recommended.	SIC / AAO (Works)
9.	Appropriate area and structure may be identified for disposal of laboratory and office wastes. The surroundings of the present waste pit may be cleaned.	Recommended. Proposal may be submitted	SIC / AAO (Works)
10.	The condemned furniture and other items may be disposed at the earliest.	Recommended.	AAO (Works)

**General Decisions :**

1. All proposals for various works presented in the FAC should be complete with all details including quantum of work and estimate.
2. All pesticides banned for use in Kerala should not be used in the farm.

C.K.Thankamani

Scientist-in-Charge, Chelavoor.