

Proceedings of FAC meeting of Main Campus, Chelavoor held on 26-02-2011

F.No.1 (47) FAC/Estt. (2010) /02

The FAC meeting was chaired by Dr. V.A.Parthasarathy, Director, IISR and all members attended. The following points were discussed and recommendations made.

NO	ITEM	DECISION	PERSONS IDENTIFIED
1.	Construction of rain water harvesting structures (1no)	Work may be completed on or before 15-03-2011 and bill settled.	FS /Works/SIC Chelavoor/ AO
2.	Repair of Sump near to wicket gate	Same as above.	Works/FS/SIC Chelavoor /AO
3.	Providing of water supply to newly constructed administrative block	Wash basin/drinking water facility will be provided in the newly constructed administrative block without affecting the look of the block.	FS/Works//SIC /Chelavoor /AO
4.	Cutting of excess Acacia trees in the farm	A committee involving HOD's may be formed to select the excess acacia trees in the farm which can be culled.	HODs/FS/AO/ SIC Chelavoor
5.	Contract work proposals for the year 2011-2012	Quotations may be invited	AO/HOD/PI/Works/FS
6.	Procuring spare, line control card from Indian Telephone Industry	Advantages of the BSNL Scheme with existing system provided by ITI may be compared.	IT committee, FS/SIC/Works
7.	Making beds for planting ginger	Quotations may be invited	Dr.Dinesh/Farm

8.	Repairing the floor in Central instrumentation facility	Quotation may be invited	Dr.Sheeja/Farm
9.	Making pits for planting black pepper seedlings in coconut garden	Work approved. Proposals may be submitted	Dr.Sheeja/Farm
10.	Preparation of potting mixture 300 cft.	Work approved. Proposal may be submitted	Dr.Prasath/Farm
11.	Spreading, drying and sieving soil samples	Work approved. Proposal may be submitted	Dr.Hamza/HoD (Crop Production)

C.K.Thankamani
Scientist-in-charge, Chelavoor