

Dated: 31.01.2013

INDIAN INSTITUTE OF SPICES RESEARCH
Experimental Farm, Peruvannamuzhi
Proceedings of FAC 31.01.2013

The FAC meeting was held at ATIC hall, at 11.00 AM. The meeting was chaired by Dr. M. Anandaraj, Director.. All scientists, senior Administrative Officers, and Technical Officers have attended the meeting.

SL. NO.	ITEM	DECISIONS	PERSONS IDENTIFIED
1.	Lease deed of farm.	Efforts may be made to renew the annual lease deed at the earliest	F.S/AAO(Estt)/
2.	Work forecast up to 31-3-2014.	Farm Superintendent may collect the requirement from all the section heads and submit to works committee. Proposals for security work and house keeping may be given immediately for processing.	FS/ Section heads/Scientist concerned.
3.	Replacement of old pipe line.	Quotations may be finalised with out delay.	AO/AAO/WC
4.	Repair and renovation of Nursery sheds	Work may be kept pending till the elephant problem is solved. Wherever the sheds appear severely damaged either may be dismantled or damaged sheets may be rearranged to give a neat appearance.	FS/AAO/WC.
5.	Development of plot for turmeric germplasm.	The action may be followed up with CPWD.	T.O Farm/ F.S/Dr.Prasath/Dr.Hamsa
6.	Electric fence	The available ring road maybe cleared using JCB with the available hours sanctioned.	F.S/SIC/AAO(Works)
7.	Development of old CSP plot.	Solarisation may be done immediately. Formalin may be purchased and supplied immediately based on t he intend of FS. Mr.Kannan. Should see that the work is completed immediately. FS may allot sufficient workers for this work. Dr.Suseela Bhai will monitor this aspect and follow up purchase of Formalin, application etc.	CTO/SMS (Agronomist) KVK/Mr.Kannan/S.J.Eapen Dr. Suseela Bhai
8.	Drinking Water supply to KVK	FS should furnish the estimate immediately and purchase and work may be completed at the earliest.	FS/CTO/SIC/AAO
9.	Pitching along the road side from Nematology shed	Work approved, proposal may be sent.	FS/TO(Farm)
10.	Purchase of cow dung	Approved. 5000 cft cow dung may be purchased as per the proposal already submitted by FS and quotations are to be collected from the dairy owners as was done during last year. Expenditure can be booked under NHM	AAO (ST)/Purchase committee/Dr.Kandiannan
11.	Taking trench along the Chembanoda road side.	Approved. This may be started only after completing the ring road. Wide publicity may be given to JCB owners while inviting quotation to get competitive rates to take up trench work	FS/Sic/AAO/WC/
12.	Roofing Soil science Nursery shed 1.2 Lakhs	The sheds with very bad shape may be demolished and the possible once may be repaired departmentally.	FS/Dr.Srinivasan/Dr.Hamza

Issued with the approval of Director.

Farm Superintendent