



ADMINISTRATIVE STAFF COLLEGE OF INDIA

Bella Vista, Hyderabad - 500 082, Telangana (India)

Grams: "BELLAVISTA", Phones: 66534273, 66533000, Ex-273

Fax: 0091-40-66534356 Email: bvns@asci.org.in

Prof. B.V.N. Sachendra

04th June, 2015

The Director
Indian Institute of Spices Research
Marikunnu P.O.
Calicut
Kerala -673012

Program on Science Administration and Research Management

(Sponsored by Department of Science and Technology, Govt)

August 17 - 28, 2015

Invitation for Nominations - Reg.

Dear Sir,

As you are aware, in the prevailing dynamic and fast changing economy, issues relating to management have assumed importance for scientists. In this scenario, we are happy to announce that we will be conducting a two-week training program on Science Administration and Research Management.

The program is sponsored by Department of Science & Technology, Govt. of India. The program has been designed especially keeping in mind the need of scientists and technologists working in science & technology institutions, R&D Labs and autonomous bodies.

The program will focus upon technology management, development of S&T, leadership and IPR management, science audit, performance management of S&T organizations, decision-making skills, and project management. It aims at familiarizing the participating scientists with institution building approaches and provides them with a forum for interaction on scientific matters with a peer group from the scientific and research community. It is designed to prepare scientists to occupy positions of leadership in the organization.

We shall be glad if you could nominate to this program, two Scientists and Technologists (of grades C to G or equivalent) from your organization. Kindly ensure that the nominees should have put in a minimum of 9 years of service and should not be more than 58 years of age (as on 1st July 2015).

Nomination form in the format set by DST is herewith enclosed. Nominations will be accepted on first-come first-serve basis since there are limited seats in the programs. We therefore request you to kindly send nominations early. Nominations duly signed, by the controlling officer may be sent directly to the undersigned by speed post / courier / fax / e-mail. I can be reached at bvns@asci.org.in

Please note that DST sponsors the program fee of the participants, which includes board and lodge, tuition fee and related expenses. However, travel expenses must be borne by the respective sponsoring organisations.

We look forward to hearing from you in this matter and to your support for the program.

Yours Sincerely

B V N Sachendra

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25/6/15

25/6/15

24/6

HRD



GOVERNMENT OF INDIA
 MINISTRY OF SCIENCE & TECHNOLOGY
 DEPARTMENT OF SCIENCE & TECHNOLOGY
 TECHNOLOGY BHAWAN, NEW MEHRAULI ROAD, NEW DELHI – 110 016
 TEL No. 011-26524941, 011-26590340, FAX – 011-26864570, 011-26590340

NOMINATION FORM

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|---|--|
| TRAINING PROGRAMME, INSTITUTE & DATE OF TRAINING | |
|---|--|

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|--|--|---|--|
| NAME Prof./Dr./Mr./Ms. | | | |
| DESIGNATION: | | ORGANISATION: LOCATION/ MINISTRY/ DEPTT/GOVT. | |
| SEX (M/F) | | PRESENT PAY AND GRADE PAY: | |
| DATE OF BIRTH | | DATE OF ENTRY IN GOVT. SERVICE (AS GROUP 'A') | |
| COMPLETE ADDRESS / CONTACT NUMBERS / E-MAIL | | | |

| EDUCATIONAL / PROFESSIONAL QUALIFICATIONS (GRADUATION ONWARDS) | | | |
|--|------|--------|----------------------|
| SL. No. | YEAR | DEGREE | UNIVERSITY/INSTITUTE |
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| RESEARCH EXPERIENCE | | | |
|---------------------|------|-------------------|-------------------|
| SL.NO. | YEAR | TOPIC OF RESEARCH | SPONSORING AGENCY |
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| EXPERIENCE / POSTINGS FROM LEVEL SCIENTIST 'B' ONWARDS (IN GROUP 'A') | | | | |
|---|--------------------------|-----------|------|----|
| SL.NO. | NAME OF THE ORGANISATION | POST HELD | FROM | TO |
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| TRAINING ATTENDED | | | | |
|--|------|--------------------------------|-----------------------|----------|
| SL.NO. | YEAR | NAME OF THE TRAINING PROGRAMME | NAME OF THE INSTITUTE | DURATION |
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| SPECIFIC AREA IN WHICH SKILL UPGRADATION DESIRED | | 1. 2. 3. | | |

Signature of the Candidate

RECOMMENDATION BY THE CONTROLLING OFFICER

(SIGNATURE OF THE RECOMMENDING OFFICER)
Name & Designation with Seal

N.B. : Mail this form to the concerned Training Institute under intimation to the Under Secretary (Training), DST at trngcell.dst@nic.in