



राष्ट्रीय कृषि अनुसंधान प्रबंध अकादमी

राजेन्द्रनगर, हैदराबाद - 500 030, भारत

NATIONAL ACADEMY OF AGRICULTURAL RESEARCH MANAGEMENT

Rajendranagar, Hyderabad-500 030, INDIA

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डॉ. डी. रामा राव, निदेशक
Dr. D. Rama Rao, Director

No.35/KK/Con Proj
June 30, 2015

Sub: Consultancy Projects Management (3-7 August, 2015)

Dear/Sir/Madam,

ICAR and the State Agricultural Universities (SAUs) are mandated to provide, undertake and promote consultancy services in education, research, training and dissemination of information in agriculture and allied services. In an effort to streamline the process for undertaking consultancy, assignments, ICAR is implementing the new guidelines for Professional Service functions since 2014. The Academy has designed a short training programme with an objective to build capacities of professionals of NARS on process and modalities of handling consultancy projects.

A copy of the brochure and nomination form is enclosed for your reference. The nominations from your Institute/University may be sent to Academic Cell, NAARM latest by 25th July, 2015. Nominations can also be uploaded electronically using NAARM website (<http://www.naarm.org.in/training>).

With best regards,

Yours sincerely,

(D. Rama Rao)

Circulation:

Directors, All ICAR Institutes

VCs, All Agricultural Universities

HRD

10 July 15

41.	The Director ICAR - Indian Institute of Spices Research, Marikunnu P.O., Calicut-673012, Kerala
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Pl. display in
HRD webpage
2-7-15
13/07/15



ICAR - National Academy of Agricultural Research Management
Rajendranagar, Hyderabad (A.P) 500 030



Nomination Form

1. Name of the Programme and Date: **Training Programme on Consultancy Projects Management**
(August 3-7, 2015)

2. Full Name (in block letters):

First name

Middle name

Last name

3. Date of birth and age:

4. Sex:

5. Nationality:

6. Designation:

7. Present employer and address :

8. Address for communication (in block letters):

Landline :

Cell :

E-Mail:

Fax:

9. Teaching/Research/Professional experience (including post held) during the last five years
(attach additional sheets if required)

10. Academic record (start from Bachelor's Degree)

Exam	University or Institution	Year	Subjects	Class/ Rank	Another Information
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(Signature of the applicant)

Date:

Place:

Recommendation of the Sponsoring authority

(Signature and Designation of the Nominating Authority)

**Training Programme on
Consultancy Projects Management
3 to 7 August 2015**

The ICAR-National Academy of Agricultural Research Management (NAARM), Hyderabad will be doing a Training Programme on “Consultancy Projects Management” from 3 to 7 August 2015 at Hyderabad.

Background

Consultancy is an important component in agricultural research and development. In research and development institutions, the core activities and programmes are supplemented and complemented by sponsored research and short-term studies of the client organizations. The mandate of ICAR and the State Agriculture Universities (SAUs) is also to provide, undertake and promote consultancy services in education, research, training and dissemination of information in agriculture, agroforestry, animal husbandry, fisheries, home science and allied sciences. This training programme is aimed at fine-tuning the capabilities along with bringing awareness on the scope and utility of such consultancies including modalities/norms. Globally, companies in industrial and agricultural consultancies have come up, and are growing rapidly. In India, agri-companies and public enterprises have started offering consultancy services. The ICAR institutes and a few SAUs have also set up consultancy projects processing cells. This programme will supplement and update experiences, methods, case studies, and will impart skills in managing consultancy studies.

Objectives

The programme would:

- Build capacity on the processes and modalities of consultancy projects handling
- Train scientists on monitoring and evaluation techniques
- Orient the skills toward short-term studies

Methodology and Content

The methodology consists of a blend of lectures and group discussions. The content includes

- Scope for consultancies
- Potential agencies and organizations that need consultancies
- Sharing experiences of consultancy projects
- Rules (professional service functions) and other norms
- Ethics and quality concerns in consultancies
- Monitoring and evaluation techniques for managing consultancies
- IP issues and technology assessment
- Budgeting and expenditure in consultancy
- Report writing skills of consultancy studies
- Preparation of dummy proposals for consultancies
- Case discussions

Who Should Attend?

Principal Scientists and Senior Scientists in ICAR, and Professors and Associate Professors in the State Agricultural Universities especially those in the consultancy processing cells. The total intake of participants will be 25.

Board and Lodging

The programme is residential. All participants are expected to stay in the well-furnished Halls of Residence or Scientists' Home. The TA and DA, and cost of board and lodging have to

be met by the participants. Participants are requested not to bring any family member with them. Participants have to make their return reservations before commencing their journey to ICAR-NAARM.

Programme Fee

The programme fee is Rs 7,000/- for non-ICAR participants inclusive of board and lodging. The programme fee may be paid by demand draft or cash during registration or along with the application. The DD should be drawn in favour of “ICAR Unit-NAARM”, payable in Hyderabad. There will be no programme fee for participants from the ICAR but they have to pay for board, lodging and food.

Travel

ICAR-NAARM is located in Rajendranagar (17°18'49"N latitude and 78°24'42" East longitude) in Hyderabad about 20 km from the Rajiv Gandhi International Airport, Shamshabad, 25 km from the Secunderabad Railway Station, 16 km from the Hyderabad Railway Station, 16 km from the Kacheguda Railway Station and 12 km from the Imlibun /Mahatma Gandhi Bus Station. From any of these alighting points, participants can take an auto rickshaw or a car or a taxi. Hyderabad has a salubrious climate.

Programme Dates, Duration and Last Date for receiving nominations

- 3 to 7 August 2015 (Five days)
- Participants should arrive by the evening of 2 Aug 2015 and can leave after 1700 h on 7 August 2015.

Last Date: 25 July, 2015.

Address for sending the Nomination

All applicants are advised to fill their nominations using the Training Management Information System at <http://www.naarm.org.in/training>. After registration, please download the application form, sign and forward it through official channel to:

The Officer In-charge, Academic Cell,

ICAR-National Academy of
Agricultural Research Management,
Indian Council of Agricultural Research
Rajendranagar, Hyderabad - 500 030
Telangana, India

Email: trainingcell@naarm.ernet.in;

training.naarm@icar.gov.in

Telephone : +91-40-24581319/327/310

Fax: +91-40-24581484/24015912

Programme Directors

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