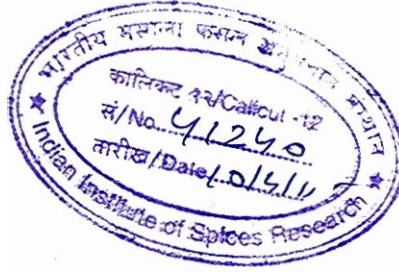


Ref. No. : 5430

Dated : 03.03.2015

DIRECTOR
NATIONAL RESEARCH CENTRE FOR SPICES
MARIKUNNU P.O
CALICUT 673012
KERALA



Sub: Residential Training Programme on "e-Governance and Knowledge Management" at Manali during May 25-29, 2015

Dear Sir/Madam,

We are glad to inform you that National Productivity Council, Chandigarh is organizing the above-mentioned residential training programme during **May 25-29, 2015 at Manali**. The role of Information and Communication Technology is critical in prompt delivery of services in the Government and Public sector **e-Governance** has therefore become a critical issue in successful implementation of Government policies, programmes and projects. Successful implementation of e-Governance requires ability and willingness to reengineer the functioning of Government departments and the skills to manage change in addition to the technological infrastructure. Hence there is an urgent need to share and deliberate on the factors for building effective e-Governance solutions.

Knowledge Management (KM) is the process of capturing, developing, sharing, and effectively using organizational knowledge. It refers to a multi-disciplined approach to achieving organisational objectives by making the best use of knowledge. Knowledge Management efforts typically focus on organisational objectives such as improved performance, competitive advantage, innovation, sharing of lessons learned, integration and continuous improvement of the organisation. KM efforts overlap with organisational learning and may be distinguished from that by a greater focus on the management of knowledge as a strategic asset and a focus on encouraging the sharing of knowledge. It is an enabler of organisational learning. Knowledge Management programmes can yield enormous benefits to individuals and organizations if they are purposeful, concrete, and action-oriented.


This training programme will equip the participants to understand the tools and techniques of e-Governance and Knowledge Management and methodology to implement the same across the organization/departments.

A brochure containing detailed information about the programme is enclosed. It is requested to nominate a few Officers/Officials from your organization to participate in this programme.

Thanking you,

Yours truly


(A.K. Dhar)
Regional Head


21.03/2015
22.03/2015
23.03/2015

Residential Training Programme
ON
E-GOVERNANCE
AND
KNOWLEDGE MANAGEMENT
At
MANALI
25th-29th May, 2015



National Productivity Council

National Productivity Council

(Under Ministry of Industry & Commerce, Govt. of India)

SCO 40 (1st Floor), Sector 7C, Madhya Marg, Chandigarh

Phone : 0172-2794108, 2794110, email : npc-chd@chd.nic.in

PROGRAMME OBJECTIVES:

E-GOVERNANCE:

- To discuss e-Governance framework & its technological building blocks
- To explain critical issues regarding process reengineering and change management and the role of **Information and Communication Technology**
- To share organizational perspective of e-Governance projects
- To discuss issues affecting effective e-Governance

KNOWLEDGE MANAGEMENT:

- To explain tools and techniques for Knowledge Management
- To discuss methodology for implementation of Knowledge Management
- To explain critical issues in implementation of Knowledge Management and Change Management and the role of Information and Communication Technology
- To discuss best international practices in Knowledge Management

CONTENTS:

E-GOVERNANCE:

- E-Governance :issues and challenges
- Role of Information Technology
- e-Governance projects and applications
- e-Governance project management
- Information Security and Risk Management
- Case study presentations and discussions

KNOWLEDGE MANAGEMENT:

- Concepts and Principles of Knowledge Management
- Evolution of Knowledge Management
- Methodology for Implementing and Maintaining Knowledge Management System
- Role of IT in Knowledge Management
- Critical success factors in Knowledge Management and Change Management
- Success stories of Knowledge Management
- Best international practices in Knowledge Management

PARTICIPATION:

Officers/Officials from Ministries, Central & State Governments/Departments, Boards, Corporations, Cooperatives, Public Sector Undertakings(PSUs), Banks, Public Financial institutions, Educational Institutions, Autonomous organisations etc and System Managers, Planning Officers/Managers, IT Managers, Project Managers, Senior Officers/Managers from all Govt. and Private Sectors, IT Professional, Trainers Consultants.

METHODOLOGY:

A combination of theoretical and practical inputs in the form of group discussions, workshops, exercises, role plays, case studies and success stories will be used for knowledge sharing.

CERTIFICATION:

A certificate will be issued to those participants who satisfactorily complete the requirements of the course.

VENUE:

MANALI(H.P.)

DATES:

MAY 25-29, 2015

Check-in: 25.05.2015 (AN)

Check-out: 29.05.2015 (FN)- FOUR NIGHTS ONLY

FEE:

Rs 38,900/- (Rupees Thirty Eight Thousand Nine Hundred only) plus service tax as applicable per participant. The requisite participation fee must be sent alongwith the nomination. The spouse and children are allowed to stay alongwith the participants. However charges towards boarding and lodging of accompanying spouse and children will have to be paid by the participants to the hotel directly in cash, before the check out date and time.

PHYSICAL ARRANGEMENT:

The participants will have to make their own travel arrangements to reach the venue of the programme on 25.05.2015(AN) and return on 29.05.2015(FN) Complete stay arrangements including breakfast, lunch & dinner for the participants have been made in the hotel and charges are included in the programme fee.

NOMINATIONS:

All nominations must accompany Cheque/DD/RTGS in favour of "**National Productivity Council**". For making payment through RTGS, the bank details are as under:

IOB Bank A/C No. 026501000009207

IFCS/RTGS/NEFT Code: IOBA0000265

MICR Code: 110020007

PAN No. : AAATN0402F

Service Tax Registration No: AAATN0402FST014

Bank Name: Indian Overseas Bank, 70-Golf Links, New Delhi-110003

The number of seats is limited and nominations will be accepted on first-cum-first-served basis. All nominations should reach NPC on or before 15.05.2015.

ENQUIRIES AND MAILING ADDRESS

Regional Head

NATIONAL PRODUCTIVITY COUNCIL

SCO-40, 1st Floor, Sector – 7C, Madhya Marg, Chandigarh

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rc.katoch@npcindia.gov.in; ashok.kumar@npcindia.gov.in

Mobile: 09501702118, 07589219766, 09779753576, 09888481938

Website : www.npcindia.gov.in