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Dated 19/7/2013

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INDIAN COUNCIL OF AGRICULTURAL RESEARCH
Krishi Bhavan, Dr. Rajendra Prasad Road, New Delhi - 110 001

F. No. 7(3)/2013.Per.IV

Dated the 11th July, 2013

To

All the Directors of ICAR Institutes/Project Directorates/National Research Centres/Bureaux/Zonal Project Directors/Project Coordinators.

Sub: Inter-Institutional Transfer of Scientists - reg.

Sir,

As per the existing instructions, inter-institutional transfers of scientists are considered by the Transfer Committee at the Hqrs. of the Council. Meeting of the Transfer Committee at the Hqrs. of the Council is normally convened in Feb/March every year, i.e. before the new academic session starts. It has however been observed that transfer requests from the scientists are received throughout the year directly at the Council. Further, inspite of the condition of rendering a minimum period of 5 years at the respective places of posting, Scientists/Sr. Scientists/Principal Scientists who have not completed the mandatory period of 5 years send their applications for transfer directly to the Council. This creates dislocation of normal work and mounting pendency at the Hqrs.

In order to streamline the issue of transfer of scientists, the following decisions have been taken:-

1. The Transfer Committee meeting will be held in March and September every year.
2. The Directors of the Institute will forward a list of Scientists who have applied for transfer along with their comments by 31st January and 31st July of every year for consideration of the Transfer Committee at the ICAR Hqrs.
3. No request for transfer from Scientists/Sr. Scientists/Pr. Scientists will be entertained directly at Hqrs. of the Council.
4. The transfer cases which are listed in the information furnished by the Institute will only be considered in the Transfer Committee.

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5. Intra-institutional transfers from one Station/Center to another station/centre within the Institute will continue to be made by the Directors of the Institutes.
6. Extraneous and outside pressure against postings/transfers made according to the above pattern shall attract the provisions of CCS (Conduct Rules) as applicable to the Councils employees.

It is requested to kindly publicize the above decisions at your Institute and the same may be followed scrupulously in future.

This issues with the approval of the Competent Authority.

Yours faithfully,



(Roja Sethumadhavan)
Deputy Secretary (Pers.)

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2. PPS to Secretary, ICAR
3. All DDGs and ND (NAIP)
4. DS(P), ICAR
5. Per.I / Per.II / Per.III / Assessment Unit, ICAR
6. President, ARSS Forum, Old NBPGR Building, Pusa, New Delhi-110012
7. Shri Hans Raj, Information System Officer for ICAR Website
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