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**Indian Council of Agricultural Research**  
**Krishi Bhavan : New Delhi**



F.No.1(2)/2010-Per.IV

December 7, 2010

To

The Directors of all ICAR Institutes/ Project Directors/NRCs/  
National Bureaus/Project Coordinators/Zonal Project Directors

**Subject: Participation in seminars/conferences/workshops  
by ICAR Scientists – reg.**

Sir,

I am directed to say that the ICAR Scientists are required to perform various activities such as participation in seminars/conferences/symposiums etc. for dissemination of research as part of their mandated functions. They are also required to attend meetings of selection committees/interview boards/viva-voce examinations in universities, other public departments and organizations. Currently, there is no specific provision in the rules for regulating such periods of absence.

The matter has been considered and it has been decided to regulate the periods of absence of Scientists for the aforesaid purposes as under:-

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1. The Scientists who are permitted to attend conferences/seminars/symposiums etc. within the country with the approval of the competent authority may be treated as on official duty for all purposes.
  2. In the case of Scientists who are permitted to attend meetings of Selection Committees/Interview Boards and to conduct viva-voce examinations of Ph.D. students in the State Agricultural Universities etc. within the country, the competent authority may consider granting special casual leave to such Scientists subject to a maximum of 10 days in a calendar year.

Issue Copies as directed.

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PME  
CC: 11/heads  
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These orders will come into force with immediate effect.

This issues with the approval of the Director General, ICAR.

Yours faithfully

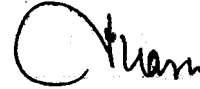


**(V.K. Sharma)**

**Under Secretary (Per.IV)**

Copy to :

1. Sr. PPS to DG, ICAR
2. PPS to AS(D) & Secretary, ICAR
3. All DDGs/ADGS at ICAR headquarters.
4. ARSS Forum, Old building NBPGR, Pusa Campus
5. PD, DIPA for compilation of circulars and for uploading it on the ICAR website



**Under Secretary (Per.IV)**