



Fax Message No. 6553/ICAR HQ.

Dated 1/9/2011

No. of Pages 02

**INDIAN COUNCIL OF AGRICULTURAL RESEARCH
KRISHI BHAVAN, NEW DELHI.**

F.No. 5-9/2004-CDN

Dated 30.8.2011

CIRCULAR

Subject: Domestic Corporate deal between ICAR & Air India Ltd. – Deal Code No. D095 - regarding.

Ref: F.No. 5-9/2004 dated 26-03-2010

Vide above cited references, it was communicated that Indian Council of Agricultural Research (ICAR) has entered into a corporate deal with Air India Ltd. having Deal Code D095. This deal has further been extended upto 31.12.2011.

Deal Code No. D095 is required to be put on both Indian Airlines and Air India tickets and ICAR will earn incentives which will be controlled centrally at Krishi Bhawan, New Delhi. In this connection following the points are reiterated for strict compliance.

1. It is mandatory to put corporate Deal Code D095 on the tickets purchased from Government/ICAR funds whenever anyone is traveling by Indian Airlines, Allied Airlines or by Air India as the case may be. Not required for LTC-80 tickets.
2. It is the responsibility of the concerned Account Officer to ensure that the Deal code is mentioned on the ticket before passing the TA Bill claim of the concerned officer.
3. While calling non-official members on ICAR expenses, like calling experts by ASRB, it should be clearly indicated on the invitation letter itself that the non-official member has to get endorsed above Deal Code on their tickets and they have to travel by Indian Airlines, Allied Airlines only.
4. Concerned travel agent, if any, may be asked to ensure that before issuing the tickets the deal code should be indicated otherwise their bills may be withheld till proper Deal code is endorsed on the ticket.
5. Individual officers, who are booking their tickets after drawing the contingency advance, should also be informed at the time of giving the advance that they have to put the deal code, while traveling by Indian Airlines, Allied Airlines or by Air India.

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6. Tickets can also be booked from the website of the airlines. In case of any difficulty following may be contacted:

Sanjay Chugh
Sales Executive,
Air India Limited,
Safdarjung Airport, New Delhi – 110 003
Phone: Off. - 011-24610348, 24603228
Fax - 011-24624322
Mobile - 09871793054

The above instructions may be circulated to all concerned including in-charges of sub-stations of the institutes.

Yours faithfully



(J.N.Bhagat)
Under Secretary (GAC)

To

1. All Directors & Project Directors of Instt./NRCs/Bureaux/PDC etc.
2. CF&AO/Sr.F&AO of the Instt./National Research Centres/Bureaux/Project Directorate of ICAR.
3. DDGs of ICAR/ NAIP
4. All ADGs/Scientist, ICAR
5. ~~All~~ All Directors of ICAR
6. Chairman, ASRB/Members, ASRB
7. Secretary, ASRB/CE, ASRB
8. All DSs/USs/DD(F)/Sr. F&AO/FAO of ICAR
9. All Sections of ICAR, HQ
10. PSO to DG, ICAR
11. ~~PPS~~ PPS to Secretary, ICAR
12. PPS to FA, DARE
13. M/s Ashok Tour & Travels Ltd. With the request to ensure that Deal Code on the tickets with the input D095 on Indian Airlines, Allied Airlines as well as Air India should be reflected in the endorsement box of the concerned tickets going to be issued in favour official of ICAR.
14. DS(Cash)/US(Cash)/Cash-I Sec./Audit-II/Account-I Sec. for necessary monitoring
15. ADG(ARIS) for putting on ICAR web-site.
16. Shri Sanjay Chugh, Sales Executive, Air India Ltd., Safdarjung Airport, New Delhi 110 003.